



# Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

AGENDAS & STAFF REPORTS ONLINE: <https://rossvalleyfire.org/about/board/board-meetings>

Email: [temp@rossvalleyfire.org](mailto:temp@rossvalleyfire.org)

## ROSS VALLEY FIRE DEPARTMENT

### BOARD OF DIRECTORS AGENDA

Wednesday, July 19, 2023

**San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via Zoom.**

<https://us06web.zoom.us/j/88173249616>

**Or Telephone: +1 669 900 6833 | Webinar ID: 881 7324 9616**

**For callers \*9 to raise your hand \*6 to mute/unmute**

*Remote Access to Meeting Information: RVFD Board of Directors offers remote access to meetings via Zoom or through other internet or electronic access. Participation in the meeting via Zoom or other electronic access is provided as a courtesy to the public where no members of the Fire Board are attending the meeting via teleconference as defined in Government Code section 54953. When no members of the Fire Board are attending the meeting via teleconference if a technical error or outage occurs on the Zoom or electronic feed, the Fire Board may continue the meeting without waiting for Zoom or electronic access to return. Meetings are held in public at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960 unless otherwise noted in a specific agenda.*

### **6:30 pm RVFD Board Special Meeting**

1. **6: 30 p.m. Call to order**
2. Open time for public expression. The public is welcome to address the Board at this time on matters, not on the agenda. However, please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following the posting of the agenda.
3. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.
4. Chiefs Report
  - a. Department Organizational Structure
  - b. Reserve Fund Past Usage
  - c. Use of State reimbursement funds
  - d. Joint Powers Agreement (Section 13)

Committed to the protection of life, property, and environment.

**SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW**



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5. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.

- a) Acknowledge check register issued during June

[Item 5a – Check Register](#)

- b) Receive call report and out of jurisdiction report for June

[Item 5b – Call & Out of Jurisdiction Reports](#)

- c) Receive current budget report

[Item 5c – Budget Report](#)

- d) Approve Minutes of the June 14, 2023, Board meeting

[Item 5d – Minutes June 14, 2023](#)

- e) Adopt Resolution 23-13 Approving a Publicly Available Pay Schedule for FY23-24

[Item 5e – Staff Report for Resolution 23-13](#)

[Item 5e – Resolution 23-13 Attachment #1](#)

- f) Approve Annual Review of the Resolutions for Unrepresented Staff: Resolution 23-14  
Emergency Coordinator

[Item 5f – Staff Report for Annual Review of Unrepresented Staff Resolutions](#)

[Item 5f – Resolution 23-14 Attachment #1](#)

- g) Approve Resolution OES-FPD-130: A Designation of Applicant's Agent Resolution for Non-State Agencies to Receive Federal Financial Assistance For Any Existing or Future Grant Programs With CalOES

[Item 5g – Staff Report for CalOES Grant](#)

[Item 5g – Resolution OES-FPD-130 Attachment #1](#)

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6. Authorize Use of Undesignated Reserves – Interim Fire Chief Mahoney

[Item 6 – Staff Report for Use of Undesignated Reserves](#)

[Item 6 - Item 7d - Minutes January 12, 2022 - Attachment #1](#)

[Item 6 - Item 5f - Staff Report, dated January 12, 2022 - Attachment #2](#)

[Item 6 - Item 5g - Side Letter, dated January 12, 2022 - Attachment #3](#)

7. Adjourn

The next meeting is scheduled for Wednesday, August 9, 2023, in person at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via zoom.

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s/Mariana Gonzalez, Temporary Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

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Ross Valley Fire, CA

# Check Report

By Check Number

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01133	Aaron William Read	06/05/2023	Regular	0.00	250.00	23149
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0005670</a>	Invoice	06/05/2023	05.31.2023 - REIMBURSEMENT - EMS LIC	0.00	250.00	
	<a href="#">01.10.61000.00</a>		TRAINING AND EDUCATIO		250.00	
01209	Air Exchange Inc	06/05/2023	Regular	0.00	270.15	23150
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">91609572B</a>	Invoice	06/05/2023	05.08.2023 - TRIP SWITCH ROLLOVER - 05	0.00	270.15	
	<a href="#">01.14.61500.00</a>		BUILDING MAINTENANCE		270.15	
01326	AMAZON.COM SERVICES LLC	06/05/2023	Regular	0.00	932.20	23151
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">19T6-VTLV-4N4N</a>	Invoice	06/05/2023	05.25.2023 - GARBAGE DISPOSAL SPLASH	0.00	192.74	
	<a href="#">01.05.62200.00</a>		GENERAL DEPARTMENT S		192.74	
<a href="#">1PCL-1TM3-1KV3</a>	Invoice	06/05/2023	05.29.2023 - CHEF ICE CREAM SCOOP - Q	0.00	208.89	
	<a href="#">01.14.61500.00</a>		BUILDING MAINTENANCE		208.89	
<a href="#">1R9P-W4NY-CTT6</a>	Invoice	06/05/2023	05.17.2023 - COUNTERTOP MICROWAVE -	0.00	238.15	
	<a href="#">01.05.62200.00</a>		GENERAL DEPARTMENT S		238.15	
<a href="#">1VDJ-PMYW-3RJ</a>	Invoice	06/05/2023	05.30.2023 - REFRIDERATOR - WATER FILT	0.00	292.42	
	<a href="#">01.14.61500.20</a>		BUILDING MAINTENANCE		292.42	
01000	American Messaging	06/05/2023	Regular	0.00	5.78	23152
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">W4106073XF</a>	Invoice	06/05/2023	06.01.2023 - SIREN ALERT - JUNE 2023	0.00	5.78	
	<a href="#">01.10.63150.00</a>		COMMUNICATIONS EQUI		5.78	
01054	BoundTree Medical	06/05/2023	Regular	0.00	2,001.36	23153
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">84965959</a>	Invoice	06/05/2023	05.23.2023 - IV SOLUTION - MISC MEDICA	0.00	1,957.44	
	<a href="#">01.10.62204.00</a>		PARAMEDIC RESPONSE S		1,957.44	
<a href="#">84967493</a>	Invoice	06/05/2023	05.24.2023 - IV SOLUTION - QTY 8	0.00	43.92	
	<a href="#">01.10.62204.00</a>		PARAMEDIC RESPONSE S		43.92	
01272	Diesel Direct West Inc	06/05/2023	Regular	0.00	1,745.99	23154
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">85168565</a>	Invoice	06/05/2023	05.25.2023 - ULSD #2 NESTE CLEAR - 136.	0.00	691.97	
	<a href="#">01.25.62988.00</a>		FUEL		691.97	
<a href="#">851749385</a>	Invoice	06/05/2023	06.01.2023 - ULSD NESTE RD99 CLEAR - 1	0.00	625.85	
	<a href="#">01.25.62988.00</a>		FUEL		625.85	
<a href="#">85179384</a>	Invoice	06/05/2023	06.01.2023 - GASOLINE UNL - 80.2 GALLO	0.00	428.17	
	<a href="#">01.25.62988.00</a>		FUEL		428.17	
01150	Fire Safety Supply Inc	06/05/2023	Regular	0.00	64.16	23155

Check Report

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">2080</a>	Invoice <a href="#">01.10.61410.00</a>	06/05/2023	05.15.2023 - HYDROSTAIC TESTING - EXTI EQUIPMENT MAINTENAN	0.00	64.16 64.16	
01049	Fishman Supply Company	06/05/2023	Regular	0.00	1,340.58	23156
<a href="#">1402455</a>	Invoice <a href="#">01.14.62206.00</a>	06/05/2023	05.24.2023 - JANITORIAL SUPPLIES - MAY JANITORIAL MAINTENAN	0.00	1,340.58 1,340.58	
01363	Forster & Kroeger Landscape Maintenance, Inc.	06/05/2023	Regular	0.00	5,400.00	23157
<a href="#">8922</a>	Invoice <a href="#">01.15.61903.00</a>	06/05/2023	05.25.2023 - WEED CLEARING - MONTE VI MWPA Local Projects	0.00	5,400.00 5,400.00	
01020	PG&E	06/05/2023	Regular	0.00	10,620.03	23158
<a href="#">758-05302023</a>	Invoice <a href="#">01.14.61702.00</a>	06/05/2023	05.30.2023 - UTILITIES - 04.19.2023 - 05.1 GAS AND ELECTRIC	0.00	10,620.03 10,620.03	
01461	Robert Bastianon	06/05/2023	Regular	0.00	680.00	23159
<a href="#">INV0005671</a>	Invoice <a href="#">01.10.61000.00</a>	06/05/2023	5.31.2023 - REIMBURSEMENT - FIRE MAR TRAINING AND EDUCATIO	0.00	680.00 680.00	
01188	Staples Credit Plan	06/05/2023	Regular	0.00	910.00	23160
<a href="#">INV0005672</a>	Invoice <a href="#">01.05.62000.00</a>	06/05/2023	05.24.2023 - OFFICE SUPPLIES - MAY 2023 OFFICE SUPPLIES	0.00	910.00 910.00	
01098	Verizon Wireless	06/05/2023	Regular	0.00	682.65	23161
<a href="#">9935673810</a>	Invoice <a href="#">01.14.61705.00</a>	06/05/2023	5.23.2023 - WIRELESS - 04.24.2023 - 05.2 TELEPHONE	0.00	682.65 682.65	
01326	AMAZON.COM SERVICES LLC	06/12/2023	Regular	0.00	1,022.79	23162
<a href="#">14JG-RLCX-FDCP</a>	Invoice <a href="#">01.05.62200.00</a>	06/12/2023	06.04.2023 - STEAK KNIVES - KITCHEN SU GENERAL DEPARTMENT S	0.00	23.79 23.79	
<a href="#">1QGH-1YK4-F7NX</a>	Invoice <a href="#">01.05.62200.00</a>	06/12/2023	06.04.2023 - NOISE REDUCING EAR MUFF GENERAL DEPARTMENT S	0.00	999.00 999.00	
01054	BoundTree Medical	06/12/2023	Regular	0.00	452.05	23163
<a href="#">84973760</a>	Invoice <a href="#">01.10.62204.00</a>	06/12/2023	05.31.2023 - GLOVES - MEDICAL SUPPLIES PARAMEDIC RESPONSE S	0.00	209.54 209.54	
<a href="#">84973761</a>	Invoice <a href="#">01.10.62204.00</a>	06/12/2023	05.31.2023 - G3 QUICKLOOK - MEDICAL S PARAMEDIC RESPONSE S	0.00	242.51 242.51	
01425	ESO Solutions, Inc	06/12/2023	Regular	0.00	10,650.10	23164

Check Report

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">ESO-111992</a>	Invoice	06/12/2023	06.01.2023 - ER - FIRE PACKAGE - CAD INT	0.00	10,650.10	
	<a href="#">01.05.61105.00</a>		OTHER CONTRACT SERVI		10,650.10	
01017	Fairfax Lumber	06/12/2023	Regular	0.00	20.19	23165
<a href="#">Payable # 265828</a>	Invoice	06/12/2023	06.08.2023 - MISC HARDWARE - SUPPLIES	0.00	20.19	
	<a href="#">01.14.61500.00</a>		BUILDING MAINTENANCE		20.19	
01295	Grier Argall Plumbing Inc	06/12/2023	Regular	0.00	548.03	23166
<a href="#">Payable # 16351</a>	Invoice	06/12/2023	06.08.2023 - TOILET SLOAN - REPAIR	0.00	548.03	
	<a href="#">01.14.61500.21</a>		BUILDING MAINTENANCE		548.03	
01410	Jackson's Hardware Inc	06/12/2023	Regular	0.00	4,752.32	23167
<a href="#">Payable # 131684</a>	Invoice	06/12/2023	06.06.2023 - MAKITA TRIMMER - SUPPLIE	0.00	4,752.32	
	<a href="#">01.05.62200.00</a>		GENERAL DEPARTMENT S		4,752.32	
01434	Local Motion Solutions	06/12/2023	Regular	0.00	2,030.00	23168
<a href="#">Payable # INV0005762</a>	Invoice	06/12/2023	06.01.2023 - CONSULTING SERVICES - 14	0.00	2,030.00	
	<a href="#">01.05.61105.00</a>		OTHER CONTRACT SERVI		2,030.00	
01415	Miranda Miller	06/12/2023	Regular	0.00	113.84	23169
<a href="#">Payable # INV0005763</a>	Invoice	06/12/2023	05.31.2023 - REIMBURSEMENT - MILEAGE	0.00	113.84	
	<a href="#">01.15.61903.00</a>		MWPA Local Projects		113.84	
01426	Quest UCCS	06/12/2023	Regular	0.00	1,132.01	23170
<a href="#">Payable # 126073</a>	Invoice	06/12/2023	05.31.2023 - REMOTE LABOR - PER HOUR	0.00	1,132.01	
	<a href="#">01.14.63044.00</a>		TECHNOLOGY PURCHASE		1,132.01	
01461	Robert Bastianon	06/12/2023	Regular	0.00	505.45	23171
<a href="#">Payable # 60654</a>	Invoice	06/12/2023	05.07.2023 - COURTYARD MARRIOT - HOT	0.00	505.45	
	<a href="#">01.10.61000.00</a>		TRAINING AND EDUCATIO		505.45	
01073	U.S. Bank (CalCARD)	06/12/2023	Regular	0.00	10,774.87	23172
<a href="#">Payable # INV0005700</a>	Invoice	05/22/2023	04.29.2023 - STANDFIELD - CANNON WAT	0.00	179.81	
	<a href="#">01.14.61500.00</a>		BUILDING MAINTENANCE		179.81	
<a href="#">INV0005702</a>	Invoice	05/22/2023	05.05.2023 - WILSON - CANNON WATER T	0.00	178.11	
	<a href="#">01.14.61500.00</a>		BUILDING MAINTENANCE		178.11	
<a href="#">INV0005703</a>	Invoice	05/22/2023	04.26.2023 - BARONA - AMAZON - LEEKEY	0.00	122.32	
	<a href="#">01.14.63042.00</a>		EXERCISE EQUIPMENT		122.32	
<a href="#">INV0005704</a>	Invoice	05/22/2023	04.26.2023 - BARONA - ROUGUE - LOOP B	0.00	2,174.15	
	<a href="#">01.14.63042.00</a>		EXERCISE EQUIPMENT		2,174.15	
<a href="#">INV0005705</a>	Invoice	05/22/2023	04.26.2023 - BARONA - AMAZON - SLANT	0.00	87.38	

Check Report

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<a href="#">01.14.63041.00</a>		OFFICE EQUIPMENT		87.38	
<a href="#">INV0005706</a>	Invoice	05/22/2023	05.15.2023 - HERBERTSON - FAIRFAX LUM	0.00	59.33	
	<a href="#">01.10.62213.00</a>		PERSONAL PROTECTIVE E		59.33	
<a href="#">INV0005707</a>	Invoice	05/22/2023	05.11.2023 - ILLINGWORTH - KIENTZ HALL	0.00	80.77	
	<a href="#">01.10.61000.00</a>		TRAINING AND EDUCATIO		80.77	
<a href="#">INV0005708</a>	Invoice	05/22/2023	04.24.2023 - GRASSER - STAMPS.COM - P	0.00	17.99	
	<a href="#">01.05.62003.00</a>		POSTAGE		17.99	
<a href="#">INV0005709</a>	Invoice	05/22/2023	04.26.2023 - GRASSER - POSTAL SERVICE	0.00	73.98	
	<a href="#">01.10.62204.00</a>		PARAMEDIC RESPONSE S		73.98	
<a href="#">INV0005710</a>	Invoice	05/22/2023	05.18.2023 - GRASSER - AVENZA SYSTEMS	0.00	1,494.68	
	<a href="#">01.05.61121.00</a>		COMPUTER SOFTWARE/S		1,494.68	
<a href="#">INV0005711</a>	Invoice	05/22/2023	04.24.2023 - POPKEN - IDENTIFIRE - NAM	0.00	419.72	
	<a href="#">01.10.62210.00</a>		BREATHING APPARATUS		419.72	
<a href="#">INV0005712</a>	Invoice	05/22/2023	04.30.2023 - CUTTER - ALPINE SPRING WA	0.00	32.34	
	<a href="#">01.10.61902.00</a>		MWPA DEFENDSIBLE SPA		32.34	
<a href="#">INV0005713</a>	Invoice	05/22/2023	05.03.2023 - CUTTER - USPS - POSTAGE	0.00	5.80	
	<a href="#">01.10.61902.00</a>		MWPA DEFENDSIBLE SPA		5.80	
<a href="#">INV0005714</a>	Invoice	05/22/2023	05.03.2023 - CUTTER - O'RIEILLY - AUTO P	0.00	10.47	
	<a href="#">01.10.61902.00</a>		MWPA DEFENDSIBLE SPA		10.47	
<a href="#">INV0005715</a>	Invoice	05/22/2023	005.03.2023 - CUTTER - AMAZON - SUPPL	0.00	152.94	
	<a href="#">01.10.61902.00</a>		MWPA DEFENDSIBLE SPA		152.94	
<a href="#">INV0005716</a>	Invoice	05/22/2023	05.05.2023 - CUTTER - O'REILLY - AUTO PA	0.00	5.23	
	<a href="#">01.10.61902.00</a>		MWPA DEFENDSIBLE SPA		5.23	
<a href="#">INV0005717</a>	Invoice	05/22/2023	05.08.2023 - CUTTER - ATT BILL - PAYMEN	0.00	270.20	
	<a href="#">01.10.61902.00</a>		MWPA DEFENDSIBLE SPA		270.20	
<a href="#">INV0005718</a>	Invoice	05/22/2023	05.09.2023 - CUTTER - BEST BUY - MICRO	0.00	251.25	
	<a href="#">01.10.61902.00</a>		MWPA DEFENDSIBLE SPA		251.25	
<a href="#">INV0005719</a>	Invoice	05/22/2023	05.08.2023 - CUTTER - CARDENAS - FOO	0.00	135.00	
	<a href="#">01.10.61902.00</a>		MWPA DEFENDSIBLE SPA		135.00	
<a href="#">INV0005720</a>	Invoice	05/22/2023	05.09.2023 - CUTTER - CARDENSA - FOOD	0.00	143.39	
	<a href="#">01.10.61902.00</a>		MWPA DEFENDSIBLE SPA		143.39	
<a href="#">INV0005721</a>	Invoice	05/22/2023	05.12.2023 - CUTTER - KAHOOT - SUBSCRI	0.00	154.70	
	<a href="#">01.10.61902.00</a>		MWPA DEFENDSIBLE SPA		154.70	
<a href="#">INV0005722</a>	Invoice	05/22/2023	05.17.2023 - CUTTER - USPS- POSTAGE	0.00	23.46	
	<a href="#">01.10.61902.00</a>		MWPA DEFENDSIBLE SPA		23.46	
<a href="#">INV0005723</a>	Invoice	05/22/2023	04.24.2023 - MAHONEY - SAFEWAY - GIFT	0.00	74.00	
	<a href="#">01.05.61129.00</a>		HIRING EXPENSES		74.00	
<a href="#">INV0005724</a>	Invoice	05/22/2023	04.26.2023 - MAHONEY - VISTA PRINT - FL	0.00	693.32	
	<a href="#">01.15.62220.00</a>		COMMUNITY EDUCATION		693.32	
<a href="#">INV0005725</a>	Invoice	05/22/2023	04.27.2023 - MAHONEY - MAILCHIMP - ES	0.00	26.50	
	<a href="#">01.15.62220.00</a>		COMMUNITY EDUCATION		26.50	
<a href="#">INV0005726</a>	Invoice	05/22/2023	04.30.2023 - MAHONEY - FAIRFAX MARKE	0.00	41.94	
	<a href="#">01.05.61129.00</a>		HIRING EXPENSES		41.94	
<a href="#">INV0005727</a>	Invoice	05/22/2023	05.01.2023 - MAHONEY - SA COFFEE ROA	0.00	115.92	
	<a href="#">01.05.61129.00</a>		HIRING EXPENSES		115.92	
<a href="#">INV0005728</a>	Invoice	05/22/2023	05.01.2023 - MAHONEY - COMFORTS - SU	0.00	100.25	
	<a href="#">01.05.61129.00</a>		HIRING EXPENSES		100.25	
<a href="#">INV0005729</a>	Invoice	05/22/2023	05.01.2023 - MAHONEY - COMFORTS - SU	0.00	46.00	
	<a href="#">01.05.61129.00</a>		HIRING EXPENSES		46.00	
<a href="#">INV0005730</a>	Invoice	05/22/2023	05.02.2023 - MAHONEY - SA COFFEE ROA	0.00	53.30	
	<a href="#">01.05.61129.00</a>		HIRING EXPENSES		53.30	
<a href="#">INV0005731</a>	Invoice	05/22/2023	05.03.2023 - MAHONEY - HALF DAY CAFE	0.00	42.72	

Check Report

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<a href="#">01.05.62200.00</a>	GENERAL DEPARTMENT S	05.03.2023 - MAHONEY - HALF		42.72	
<a href="#">INV0005732</a>	Invoice	05/22/2023	05.12.2023 - MAHONEY - MICROSOFT - S	0.00	69.99	
	<a href="#">01.05.61105.00</a>	OTHER CONTRACT SERVI	05.12.2023 - MAHONEY - MICR		69.99	
<a href="#">INV0005733</a>	Invoice	05/22/2023	05.13.2023 - MAHONEY - STAPLES - SUPPL	0.00	262.13	
	<a href="#">01.05.62000.00</a>	OFFICE SUPPLIES	05.13.2023 - MAHONEY - STAPL		262.13	
<a href="#">INV0005734</a>	Invoice	05/22/2023	05.12.2023 - MAHONEY - SAFEWAY - SUP	0.00	59.61	
	<a href="#">01.05.61129.00</a>	HIRING EXPENSES	05.12.2023 - MAHONEY - SAFE		59.61	
<a href="#">INV0005735</a>	Invoice	05/22/2023	05.14.2023 - MAHONEY - FAIRFAX MARKE	0.00	8.70	
	<a href="#">01.05.61129.00</a>	HIRING EXPENSES	05.14.2023 - MAHONEY - FAIRF		8.70	
<a href="#">INV0005736</a>	Invoice	05/22/2023	05.12.2023 - MAHONEY - AMPHORA NUE	0.00	362.73	
	<a href="#">01.05.61129.00</a>	HIRING EXPENSES	05.12.2023 - MAHONEY - AMPH		362.73	
<a href="#">INV0005737</a>	Invoice	05/22/2023	05.12.2023 - MAHONEY - SA COFFEE ROA	0.00	289.80	
	<a href="#">01.05.61129.00</a>	HIRING EXPENSES	05.12.2023 - MAHONEY - SA CO		289.80	
<a href="#">INV0005738</a>	Invoice	05/22/2023	05.15.2023 - MAHONEY - SA COFFEE ROA	0.00	53.82	
	<a href="#">01.05.61129.00</a>	HIRING EXPENSES	05.15.2023 - MAHONEY - SA CO		53.82	
<a href="#">INV0005739</a>	Invoice	05/22/2023	05.15.2023 - MAHONEY - BOLINAS MARK	0.00	16.60	
	<a href="#">01.05.61129.00</a>	HIRING EXPENSES	05.15.2023 - MAHONEY - BOLIN		16.60	
<a href="#">INV0005740</a>	Invoice	05/22/2023	05.15.2023 - MAHONEY - COMFORTS - SU	0.00	288.90	
	<a href="#">01.05.61129.00</a>	HIRING EXPENSES	05.15.2023 - MAHONEY - COMF		288.90	
<a href="#">INV0005741</a>	Invoice	05/22/2023	04.24.2023 - BASTIANON - STAPLES - OFFI	0.00	65.53	
	<a href="#">01.15.61131.00</a>	FIRE PREVENTION	04.24.2023 - BASTIANON - STAP		65.53	
<a href="#">INV0005742</a>	Invoice	05/22/2023	05.06.2023 - BASTIANON - JONES & BART	0.00	83.95	
	<a href="#">01.15.61131.00</a>	FIRE PREVENTION	05.06.2023 - BASTIANON - JONE		83.95	
<a href="#">INV0005743</a>	Invoice	05/22/2023	05.06.2023 - BASTIANON - CURTIS - SUPP	0.00	102.70	
	<a href="#">01.15.61131.00</a>	FIRE PREVENTION	05.06.2023 - BASTIANON - CURT		102.70	
<a href="#">INV0005744</a>	Invoice	05/22/2023	05.10.2023 - BASTIANON - JONES & BART	0.00	117.40	
	<a href="#">01.10.61000.00</a>	TRAINING AND EDUCATIO	05.10.2023 - BASTIANON - JONE		117.40	
<a href="#">INV0005745</a>	Invoice	05/22/2023	05.11.2023 - BASTIANON - RED HELMET T	0.00	88.23	
	<a href="#">01.10.61000.00</a>	TRAINING AND EDUCATIO	05.11.2023 - BASTIANON - RED		88.23	
<a href="#">INV0005746</a>	Invoice	05/22/2023	05.11.2023 - BASTIANON - INT'L CODE CO	0.00	145.00	
	<a href="#">01.15.61131.00</a>	FIRE PREVENTION	05.11.2023 - BASTIANON - INT'L		145.00	
<a href="#">INV0005747</a>	Invoice	05/22/2023	05.15.2023 - BASTIANON - SAFEWAY - SU	0.00	23.28	
	<a href="#">01.05.61129.00</a>	HIRING EXPENSES	05.15.2023 - BASTIANON - SAFE		23.28	
<a href="#">INV0005748</a>	Invoice	05/22/2023	05.16.2023 - BASTIANON - CARMENS - SU	0.00	199.64	
	<a href="#">01.05.61129.00</a>	HIRING EXPENSES	05.16.2023 - BASTIANON - CAR		243.34	
	<a href="#">01.15.61131.00</a>	FIRE PREVENTION	05.16.2023 - BASTIANON - CAR		-21.86	
	<a href="#">01.15.61131.00</a>	FIRE PREVENTION	05.16.2023 - BASTIANON - CAR		-21.84	
<a href="#">INV0005750</a>	Invoice	05/22/2023	05.02.2023 - SHAW - CARMENS HACIEND	0.00	102.22	
	<a href="#">01.05.61129.00</a>	HIRING EXPENSES	05.02.2023 - SHAW - CARMENS		102.22	
<a href="#">INV0005751</a>	Invoice	05/22/2023	04.26.2023 - BIRMINGHAM - HIVIS & SU	0.00	340.27	
	<a href="#">01.10.60065.02</a>	EXPLORER POST	04.26.2023 - BIRMINGHAM - HI		570.78	
	<a href="#">01.15.61131.00</a>	FIRE PREVENTION	04.26.2023 - BIRMINGHAM - HI		-230.51	
<a href="#">INV0005752</a>	Invoice	05/22/2023	05.13.2023 - GALLI - UNITED - FLIGHT - FE	0.00	827.40	
	<a href="#">01.10.61000.00</a>	TRAINING AND EDUCATIO	05.13.2023 - GALLI - UNITED - F		827.40	

**Void**	06/12/2023	Regular	0.00	0.00	23173	
**Void**	06/12/2023	Regular	0.00	0.00	23174	
**Void**	06/12/2023	Regular	0.00	0.00	23175	
01441	Mariana Gonzalez Rojas	06/16/2023	Regular	0.00	4,102.50	23176

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number		Account Name		Distribution Amount
<a href="#">051523</a>	Invoice	06/16/2023	05.01.2023-05.15.2023 - ADMINISTRATIV	0.00	2,605.83
	<a href="#">01.00.60010.00</a>		TEMPORARY HIRE		2,605.83
<a href="#">053123</a>	Invoice	06/16/2023	05.16.2023-05.31.2023 - ADMINISTRATIV	0.00	1,496.67



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Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<a href="#">01.00.60010.00</a>	TEMPORARY HIRE	05.16.2023-05.31.2023 - ADMIN		1,496.67	
01441	Mariana Gonzalez Rojas	06/16/2023	Regular	0.00	2,288.33	23177
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">0061523</a>	Invoice	06/16/2023	06.01.2023-06.15.2023 - ADMINISTRATIV	0.00	2,288.33	
	<a href="#">01.00.60010.00</a>	TEMPORARY HIRE	06.01.2023-06.15.2023 - ADMIN		2,288.33	
01125	Daniel J. Mahoney	06/16/2023	Regular	0.00	29.99	23178
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0005764</a>	Invoice	06/16/2023	06.16.2023 - REIMBURSEMENT - SIMPLEMI	0.00	29.99	
	<a href="#">01.05.61105.00</a>	OTHER CONTRACT SERVI	06.16.2023 - REIMBURSEMENT -		29.99	
01326	AMAZON.COM SERVICES LLC	06/20/2023	Regular	0.00	833.54	23179
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">1KT4-DXWN-4VH</a>	Invoice	06/20/2023	06.13.2023 - SAMSUNG SMART MONITOR	0.00	833.54	
	<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASE	06.13.2023 - SAMSUNG SMART		833.54	
01026	AT&T Calnet	06/20/2023	Regular	0.00	821.77	23180
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">000020060021</a>	Invoice	06/20/2023	06.10.2023 - TELEPHONE - 05.10.2023 - 0	0.00	821.77	
	<a href="#">01.14.61705.00</a>	TELEPHONE	06.10.2023 - TELEPHONE - 05.1		821.77	
01059	AT&T Mobility	06/20/2023	Regular	0.00	1,040.51	23181
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">287301083016X0</a>	Invoice	06/20/2023	06.02.2023 - WIRELESS - 05.03.2023 - 05.	0.00	1,040.51	
	<a href="#">01.14.61705.00</a>	TELEPHONE	06.02.2023 - WIRELESS - 05.03.2		1,040.51	
01148	Brian Costello	06/20/2023	Regular	0.00	940.00	23182
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">2023-1</a>	Invoice	06/20/2023	06.14.2023 - INTERNET OUTAGE - INVESTI	0.00	940.00	
	<a href="#">01.05.61121.00</a>	COMPUTER SOFTWARE/S	06.14.2023 - INTERNET OUTAGE		940.00	
01272	Diesel Direct West Inc	06/20/2023	Regular	0.00	1,657.72	23183
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">85201717</a>	Invoice	06/20/2023	0613.2023 - ULSD #2 NESTE - QTY 330.7 -	0.00	1,657.72	
	<a href="#">01.25.62988.00</a>	FUEL	0613.2023 - ULSD #2 NESTE - QT		1,657.72	
01295	Grier Argall Plumbing Inc	06/20/2023	Regular	0.00	190.00	23184
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">16398</a>	Invoice	06/20/2023	06.15.2023 - LEAK REPAIR - WOMENS SH	0.00	190.00	
	<a href="#">01.14.61500.19</a>	BUILDING MAINTENANCE	06.15.2023 - LEAK REPAIR - WO		190.00	
01392	Kathleen H. Cutter	06/20/2023	Regular	0.00	60.00	23185
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0005766</a>	Invoice	06/20/2023	06.12.2023 - REIMBURSEMENT - SERVICE	0.00	60.00	
	<a href="#">01.10.61902.00</a>	MWPA DEFENDSIBLE SPA	06.12.2023 - REIMBURSEMENT -		60.00	
01028	L. N. Curtis and Sons	06/20/2023	Regular	0.00	3,886.57	23186

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Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">PINV817480</a>	Invoice	06/20/2023	06.16.2023 - ATTACK HOSE - HYDRANT TO EQUIPMENT MAINTENAN	0.00	3,886.57	
	<a href="#">01.10.61410.00</a>		06.16.2023 - ATTACK HOSE - HY		3,886.57	
01284	Marin Recycling HHW	06/20/2023	Regular	0.00	20.00	23187
<a href="#">Payable # 1387431</a>	Invoice	06/20/2023	05.31.2023 - CERTIFIED WEIGHT TAG - D FLEET MAINTENANCE/RE	0.00	20.00	
	<a href="#">01.25.61600.00</a>		05.31.2023 - CERTIFIED WEIGHT		20.00	
01020	PG&E	06/20/2023	Regular	0.00	134.10	23188
<a href="#">Payable # 937-06132023</a>	Invoice	06/20/2023	06.13.2023 - UTILITIES - 05.08.2023 - 06.0 GAS AND ELECTRIC	0.00	134.10	
	<a href="#">01.14.61702.00</a>		06.13.2023 - UTILITIES - 05.08.2		134.10	
01463	Scott's PPE Recon Inc.	06/20/2023	Regular	0.00	5,745.40	23189
<a href="#">Payable # 38807</a>	Invoice	06/20/2023	06.06.2023 - TURNOUT GEAR REPAIRS - J PERSONAL PROTECTIVE E	0.00	5,745.40	
	<a href="#">01.10.62213.00</a>		06.06.2023 - TURNOUT GEAR R		5,745.40	
01465	Stratus Information Systems, LLC	06/20/2023	Regular	0.00	15,150.37	23190
<a href="#">Payable # 14225</a>	Invoice	06/20/2023	06.17.2023 - MERAKI MR44 CLOUD MAN MERA OPERATING EXPEN	0.00	15,150.37	
	<a href="#">01.10.61110.00</a>		06.17.2023 - MERAKI MR44 CLO		15,150.37	
01092	Stroupe Petroleum	06/20/2023	Regular	0.00	1,068.51	23191
<a href="#">Payable # i40136</a>	Invoice	06/20/2023	03.30.2023 - AIR QUALITY TESTING - MILE FUEL	0.00	1,068.51	
	<a href="#">01.25.62988.00</a>		03.30.2023 - AIR QUALITY TESTI		1,068.51	
01357	The Knox Company	06/20/2023	Regular	0.00	952.66	23192
<a href="#">Payable # INV-KA-184825</a>	Invoice	06/20/2023	05.05.2023 - KNOX PADLOCK - NON SHRO FIRE PREVENTION	0.00	952.66	
	<a href="#">01.15.61131.00</a>		05.05.2023 - KNOX PADLOCK - N		952.66	
01255	TIAA Commercial Bank Inc.	06/20/2023	Regular	0.00	506.61	23193
<a href="#">Payable # 9561027</a>	Invoice	06/20/2023	06.05.2023 - COPIER LEASE - JUNE 2023 OTHER CONTRACT SERVI	0.00	506.61	
	<a href="#">01.05.61105.00</a>		06.05.2023 - COPIER LEASE - JU		506.61	
01144	Town of San Anselmo	06/20/2023	Regular	0.00	22,517.50	23194
<a href="#">Payable # 2022-23-MISC14</a>	Invoice	06/20/2023	06.14.2023 - FINANCIAL SERVICES -4TH Q CONTRACT SERVICES-SAN	0.00	22,517.50	
	<a href="#">01.05.61120.00</a>		06.14.2023 - FINANCIAL SERVIC		22,517.50	
01326	AMAZON.COM SERVICES LLC	06/28/2023	Regular	0.00	42.96	23195
<a href="#">Payable # 1H1D-4XMM-M6</a>	Invoice	06/22/2023	06.20.2023 - ROSIN CORE SOLDERING WI FLEET PARTS	0.00	42.96	
	<a href="#">01.25.62989.00</a>		06.20.2023 - ROSIN CORE SOLD		42.96	
01466	Apache Signs	06/28/2023	Regular	0.00	400.00	23196

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Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0005795</a>	Invoice	06/26/2023	06.21.2023 - GRAPHIC INSTALLATION - TR BURN TRAILER MAINTEN	0.00	400.00	
	<a href="#">01.25.61411.00</a>		06.21.2023 - GRAPHIC INSTALLA		400.00	
01054	BoundTree Medical	06/28/2023	Regular	0.00	2,612.14	23197
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">84986772</a>	Invoice	06/22/2023	06.12.2023 - ASTRPINE 1MG - MEDICAL S PARAMEDIC RESPONSE S	0.00	2,559.07	
	<a href="#">01.10.62204.00</a>		06.12.2023 - ASTRPINE 1MG - M		2,559.07	
<a href="#">84991735</a>	Invoice	06/22/2023	06.15.2023 - CURAPLEX - MEDICAL SUPPL PARAMEDIC RESPONSE S	0.00	53.07	
	<a href="#">01.10.62204.00</a>		06.15.2023 - CURAPLEX - MEDIC		53.07	
01272	Diesel Direct West Inc	06/28/2023	Regular	0.00	1,267.91	23198
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">85220557</a>	Invoice	06/26/2023	06.22.2023 - GASOLINE UNL - 111.1 GALL FUEL	0.00	589.19	
	<a href="#">01.25.62988.00</a>		06.22.2023 - GASOLINE UNL - 1		589.19	
<a href="#">85220558</a>	Invoice	06/26/2023	06.22.2023 - ULSD CLEAR - 129.8 GALLON FUEL	0.00	678.72	
	<a href="#">01.25.62988.00</a>		06.22.2023 - ULSD CLEAR - 129.		678.72	
01017	Fairfax Lumber	06/28/2023	Regular	0.00	64.35	23199
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">266450</a>	Invoice	06/22/2023	06.20.2023 - SPRAY PAINT - MISC SUPPLIE GENERAL DEPARTMENT S	0.00	64.35	
	<a href="#">01.05.62200.00</a>		06.20.2023 - SPRAY PAINT - MIS		64.35	
01028	L. N. Curtis and Sons	06/28/2023	Regular	0.00	64,923.68	23200
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">818327</a>	Invoice	06/26/2023	06.21.2023 - FIGHTING GLOVES - GAUNTL EXPLORER POST	0.00	2,890.76	
	<a href="#">01.10.60065.02</a>		06.21.2023 - FIGHTING GLOVES		2,890.76	
<a href="#">818398</a>	Invoice	06/22/2023	06.21.2023 - THERMAL IMAGER - QTY 4 - EQUIPMENT	0.00	26,657.00	
	<a href="#">01.10.63131.00</a>		06.21.2023 - THERMAL IMAGER		26,657.00	
<a href="#">818419</a>	Invoice	06/22/2023	06.21.2023 - VENTILATION FAN - QTY 4 - J EQUIPMENT	0.00	24,030.63	
	<a href="#">01.10.63131.00</a>		06.21.2023 - VENTILATION FAN -		24,030.63	
<a href="#">PINV818033</a>	Invoice	06/22/2023	06.20.2023 - JACKETS - ALTERATIONS - JU PERSONAL PROTECTIVE E	0.00	5,298.63	
	<a href="#">01.10.62213.00</a>		06.20.2023 - JACKETS - ALTERATI		5,298.63	
<a href="#">PINV818042</a>	Invoice	06/22/2023	06.20.2023 - FLASHLIGHT - GLOVES - JUN PERSONAL PROTECTIVE E	0.00	6,046.66	
	<a href="#">01.10.62213.00</a>		06.20.2023 - FLASHLIGHT - GLO		6,046.66	
01467	The Workshop Petaluma	06/28/2023	Regular	0.00	5,500.00	23201
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">0000003</a>	Invoice	06/28/2023	06.09.2023 - CUSTOM EPOXY TABLE - WIT FURNISHINGS	0.00	5,500.00	
	<a href="#">01.14.62501.00</a>		06.09.2023 - CUSTOM EPOXY TA		5,500.00	
01000	American Messaging	06/30/2023	Regular	0.00	5.81	23202
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">W4106073XG</a>	Invoice	06/30/2023	06.30.2023 - SIREN ALERT - 07.01.2023 - 0 COMMUNICATIONS EQUI	0.00	5.81	
	<a href="#">01.10.63150.00</a>		06.30.2023 - SIREN ALERT - 07.0		5.81	
01433	AT&T Corp	06/30/2023	Regular	0.00	2,668.95	23203
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">231619229</a>	Invoice	06/30/2023	06.27.2023 - WIRELESS - JUNE 2023 TELEPHONE	0.00	2,668.95	
	<a href="#">01.14.61705.00</a>		06.27.2023 - WIRELESS - JUNE 2		2,668.95	

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Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01054	BoundTree Medical	06/30/2023	Regular	0.00	680.95	23204
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">84999303</a>	Invoice	06/30/2023	06.22.2023 - CURAPLEX - MEDICAL SUPPL	0.00	5.95	
	<a href="#">01.10.62204.00</a>		PARAMEDIC RESPONSE S		5.95	
<a href="#">85000647</a>	Invoice	06/30/2023	06.23.2023 - GLUCAGON - MEDICAL SUPP	0.00	675.00	
	<a href="#">01.10.62204.00</a>		PARAMEDIC RESPONSE S		675.00	
01125	Daniel J. Mahoney	06/30/2023	Regular	0.00	168.63	23205
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0005796</a>	Invoice	06/30/2023	06.23.2023 - REIMBURSEMENT - BADGE C	0.00	168.63	
	<a href="#">01.05.62200.00</a>		GENERAL DEPARTMENT S		168.63	
01016	Diego Truck Repair Inc	06/30/2023	Regular	0.00	5,188.54	23206
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">66836</a>	Invoice	06/30/2023	05.23.2023 - 2020 PIERCE - DASH LIGHT -	0.00	3,514.19	
	<a href="#">01.25.61600.00</a>		FLEET MAINTENANCE/RE		3,514.19	
<a href="#">66974</a>	Invoice	06/30/2023	06.19.2023 - 2006 PIERCE - SERVICE & RE	0.00	902.02	
	<a href="#">01.25.61600.00</a>		FLEET MAINTENANCE/RE		902.02	
<a href="#">67007</a>	Invoice	06/30/2023	06.23.2023 - 2006 PIERCE - AIR LEAK REPA	0.00	172.87	
	<a href="#">01.25.61600.00</a>		FLEET MAINTENANCE/RE		172.87	
<a href="#">67023</a>	Invoice	06/30/2023	06.27.2023 - 2006 PIERCE - PUSH IN AIR B	0.00	599.46	
	<a href="#">01.25.62989.00</a>		FLEET PARTS		599.46	
01272	Diesel Direct West Inc	06/30/2023	Regular	0.00	1,873.94	23207
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">85232920</a>	Invoice	06/30/2023	06.29.2023 - GASOLINE UNL - 64.3 GAL - J	0.00	343.56	
	<a href="#">01.25.62988.00</a>		FUEL		343.56	
<a href="#">85232921</a>	Invoice	06/30/2023	06.29.2023 - ULSD #2 NESTE CLEAR - 305.	0.00	1,530.38	
	<a href="#">01.25.62988.00</a>		FUEL		1,530.38	
01017	Fairfax Lumber	06/30/2023	Regular	0.00	201.12	23208
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">264464</a>	Invoice	06/30/2023	05.14.2023 - AIR FILTER - SUPPLIES - MAY	0.00	49.03	
	<a href="#">01.14.61500.20</a>		BUILDING MAINTENANCE		49.03	
<a href="#">264814</a>	Invoice	06/30/2023	05.20.2023 - EARMUFF PELATOR - SUPPLI	0.00	43.91	
	<a href="#">01.14.61500.20</a>		BUILDING MAINTENANCE		43.91	
<a href="#">266354</a>	Invoice	06/30/2023	06.18.2023 - MISC HARDWARE - SUPPLIES	0.00	92.51	
	<a href="#">01.14.61500.20</a>		BUILDING MAINTENANCE		92.51	
<a href="#">266819</a>	Invoice	06/30/2023	06.27.2023 - LED BULBS - QTY 2- JUNE 20	0.00	15.67	
	<a href="#">01.05.62200.00</a>		GENERAL DEPARTMENT S		15.67	
01363	Forster & Kroeger Landscape Maintenance, Inc.	06/30/2023	Regular	0.00	8,900.00	23209
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">8993</a>	Invoice	06/30/2023	06.29.2023 - STATION 20 - VEGE CLEARIN	0.00	8,900.00	
	<a href="#">01.14.61500.20</a>		BUILDING MAINTENANCE		8,900.00	
01079	Hannibal's Inc.	06/30/2023	Regular	0.00	686.87	23210
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">25015</a>	Invoice	06/30/2023	06.26.2023 - ELECTRICIANS LABOR - BAY	0.00	686.87	
	<a href="#">01.14.61500.00</a>		BUILDING MAINTENANCE		686.87	

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Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01447	HRTM Consulting	06/30/2023	Regular	0.00	240.00	23211
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">0006423</a>	Invoice	06/30/2023	06.28.2023 - TELESTAFF SOLUTION CONS	0.00	240.00	
	<a href="#">01.05.61121.00</a>		COMPUTER SOFTWARE/S		240.00	
			06.28.2023 - TELESTAFF SOLUTI			
01410	Jackson's Hardware Inc	06/30/2023	Regular	0.00	31.17	23212
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">131685</a>	Invoice	06/30/2023	06.06.2023 - FLAT WASHERS - SUPPLIES - J	0.00	31.17	
	<a href="#">01.25.62989.00</a>		FLEET PARTS		31.17	
			06.06.2023 - FLAT WASHERS - S			
01332	Jones Garage Door Co. Inc	06/30/2023	Regular	0.00	15,473.00	23213
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">50259</a>	Invoice	06/30/2023	06.27.2023 - OPERATORS - INSTALLION - 5	0.00	15,473.00	
	<a href="#">01.14.61500.00</a>		BUILDING MAINTENANCE		15,473.00	
			06.27.2023 - OPERATORS - INST			
01028	L. N. Curtis and Sons	06/30/2023	Regular	0.00	11,577.87	23214
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">PINV819656</a>	Invoice	06/30/2023	06.27.2023 - G-XTREME JACKET - QTY 3 - J	0.00	11,577.87	
	<a href="#">01.10.63160.00</a>		TURNOUTS		11,577.87	
			06.27.2023 - G-XTREME JACKET			
01441	Mariana Gonzalez Rojas	06/30/2023	Regular	0.00	1,814.17	23215
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">063023</a>	Invoice	06/30/2023	06.30.2023 - ADMIN SERVICES - JUNE 202	0.00	1,814.17	
	<a href="#">01.00.60010.00</a>		TEMPORARY HIRE		1,814.17	
			06.30.2023 - ADMIN SERVICES -			
01099	Marin County Fire Department	06/30/2023	Regular	0.00	98,500.00	23216
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0005798</a>	Invoice	06/30/2023	06.15.2023 - 2023 RVFD SHARED SERVICE	0.00	98,500.00	
	<a href="#">01.05.61106.00</a>		CONTRACT SERVICES - M		98,500.00	
			06.15.2023 - 2023 RVFD SHARE			
01035	Marin County Sheriff's Office	06/30/2023	Regular	0.00	56,334.46	23217
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">12104-06192023</a>	Invoice	06/30/2023	05.19.2023 - MDC SUPPORT - QTR 4 - APR	0.00	56,334.46	
	<a href="#">01.10.61100.00</a>		DISPATCH		56,334.46	
			05.19.2023 - MDC SUPPORT - Q			
01415	Miranda Miller	06/30/2023	Regular	0.00	74.93	23218
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0005797</a>	Invoice	06/30/2023	06.30.2023 - REIMBURSEMENT - MILEAGE	0.00	74.93	
	<a href="#">01.15.61903.00</a>		MWPA Local Projects		74.93	
			06.30.2023 - REIMBURSEMENT -			
01282	Motorola Solutions Inc	06/30/2023	Regular	0.00	1,781.91	23219
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">8281658018</a>	Invoice	06/30/2023	06.28.2023 - CHARGER - QTY 1 - JUNE 202	0.00	1,781.91	
	<a href="#">15.00.63154.00</a>		VEHICLE PURCHASE		1,781.91	
			06.28.2023 - CHARGER - QTY 1 -			
01299	Onix Networking Corporation	06/30/2023	Regular	0.00	6,350.40	23220
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">SIN011184</a>	Invoice	06/30/2023	06.30.2023 - GOOGLE WORKSPACE - BUS	0.00	6,350.40	
	<a href="#">01.05.61105.00</a>		OTHER CONTRACT SERVI		6,350.40	
			06.30.2023 - GOOGLE WORKSPA			
01095	Richards Watson Gershon	06/30/2023	Regular	0.00	76.00	23221

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Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">242866</a>	Invoice <a href="#">01.05.61107.00</a>	06/30/2023	06.26.2023 - RIDE ALONG POLICY - REVIE ATTORNEY/LEGAL FEES	06.26.2023 - RIDE ALONG POLIC	0.00 76.00	76.00
01188	Staples Credit Plan	06/30/2023	Regular		0.00	270.96 23222
<a href="#">3283079041</a>	Invoice <a href="#">01.05.62000.00</a>	06/30/2023	06.06.2023 - PAPER PLATES - SUPPLIES - J OFFICE SUPPLIES	06.06.2023 - PAPER PLATES - SU	0.00 66.27	66.27
<a href="#">3289610421</a>	Invoice <a href="#">01.05.62000.00</a>	06/30/2023	06.20.2023 - PENDAFLEX HANGING FILES OFFICE SUPPLIES	06.20.2023 - PENDAFLEX HANGI	0.00 204.69	204.69
01024	Totally Computer Inc	06/30/2023	Regular		0.00	5,620.91 23223
<a href="#">22919</a>	Invoice <a href="#">01.14.63041.00</a>	06/30/2023	06.15.2023 - INTEL NUC 10 PERFORMANC OFFICE EQUIPMENT	06.15.2023 - INTEL NUC 10 PERF	0.00 5,620.91	5,620.91

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	146	72	0.00	412,182.26
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>146</b>	<b>75</b>	<b>0.00</b>	<b>412,182.26</b>

Check Report

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01013	AFLAC Business Services	06/09/2023	Regular	0.00	1,541.88	11319
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0005675</a>	Invoice	06/15/2023	AFLAC	0.00	1,541.88	
	<a href="#">01.00.20271.00</a>		AFLAC P/R DEDUCTION		1,541.88	
01004	CAPF	06/09/2023	Regular	0.00	501.50	11320
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0005678</a>	Invoice	06/15/2023	DISABILITY INSURANCE	0.00	501.50	
	<a href="#">01.00.20275.00</a>		DISABILITY INSURANCE W		501.50	
01161	Nationwide Retirement Solutions	06/09/2023	Regular	0.00	3,000.02	11321
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0005680</a>	Invoice	06/15/2023	NATIONWIDE RETIREMENT	0.00	2,174.00	
	<a href="#">01.00.20277.00</a>		DEFERRED COMP. W/ NR		2,174.00	
<a href="#">INV0005681</a>	Invoice	06/15/2023	NATIONWIDE RETIREMENT	0.00	826.02	
	<a href="#">01.00.20277.00</a>		DEFERRED COMP. W/ NR		826.02	
01069	Ross Valley Firefighters Association	06/09/2023	Regular	0.00	2,324.00	11322
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0005692</a>	Invoice	06/15/2023	UNION DUES	0.00	2,324.00	
	<a href="#">01.00.20289.00</a>		UNION DUES WITHHELD		2,324.00	
01013	AFLAC Business Services	06/21/2023	Regular	0.00	1,541.88	11327
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0005769</a>	Invoice	06/30/2023	AFLAC	0.00	1,541.88	
	<a href="#">01.00.20271.00</a>		AFLAC P/R DEDUCTION		1,541.88	
01004	CAPF	06/21/2023	Regular	0.00	501.50	11328
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0005772</a>	Invoice	06/30/2023	DISABILITY INSURANCE	0.00	501.50	
	<a href="#">01.00.20275.00</a>		DISABILITY INSURANCE W		501.50	
01161	Nationwide Retirement Solutions	06/21/2023	Regular	0.00	3,097.00	11329
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV0005774</a>	Invoice	06/30/2023	NATIONWIDE RETIREMENT	0.00	2,174.00	
	<a href="#">01.00.20277.00</a>		DEFERRED COMP. W/ NR		2,174.00	
<a href="#">INV0005775</a>	Invoice	06/30/2023	NATIONWIDE RETIREMENT	0.00	923.00	
	<a href="#">01.00.20277.00</a>		DEFERRED COMP. W/ NR		923.00	
01069	Ross Valley Firefighters Association	06/21/2023	Regular	0.00	2,324.00	11330

Check Report

Date Range: 06/01/2023 - 06/30/2023

Vendor Number Payable #	Vendor Name Payable Type Account Number	Payment Date Post Date	Payment Type Payable Description Account Name	Discount Amount Discount Amount Distribution Amount	Payment Amount Payable Amount	Number
<a href="#">INV0005786</a>	Invoice <a href="#">01.00.20289.00</a>	06/30/2023	UNION DUES UNION DUES WITHHELD	0.00	2,324.00	
			UNION DUES		2,324.00	

Bank Code PY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	10	8	0.00	14,831.78
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>10</b>	<b>8</b>	<b>0.00</b>	<b>14,831.78</b>



### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	156	80	0.00	427,014.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>156</b>	<b>83</b>	<b>0.00</b>	<b>427,014.04</b>

### Fund Summary

Fund	Name	Period	Amount
98	POOLED PAYROLL	6/2023	14,831.78
99	POOLED CASH	6/2023	412,182.26
			<b>427,014.04</b>

# Ross Valley Fire Dept

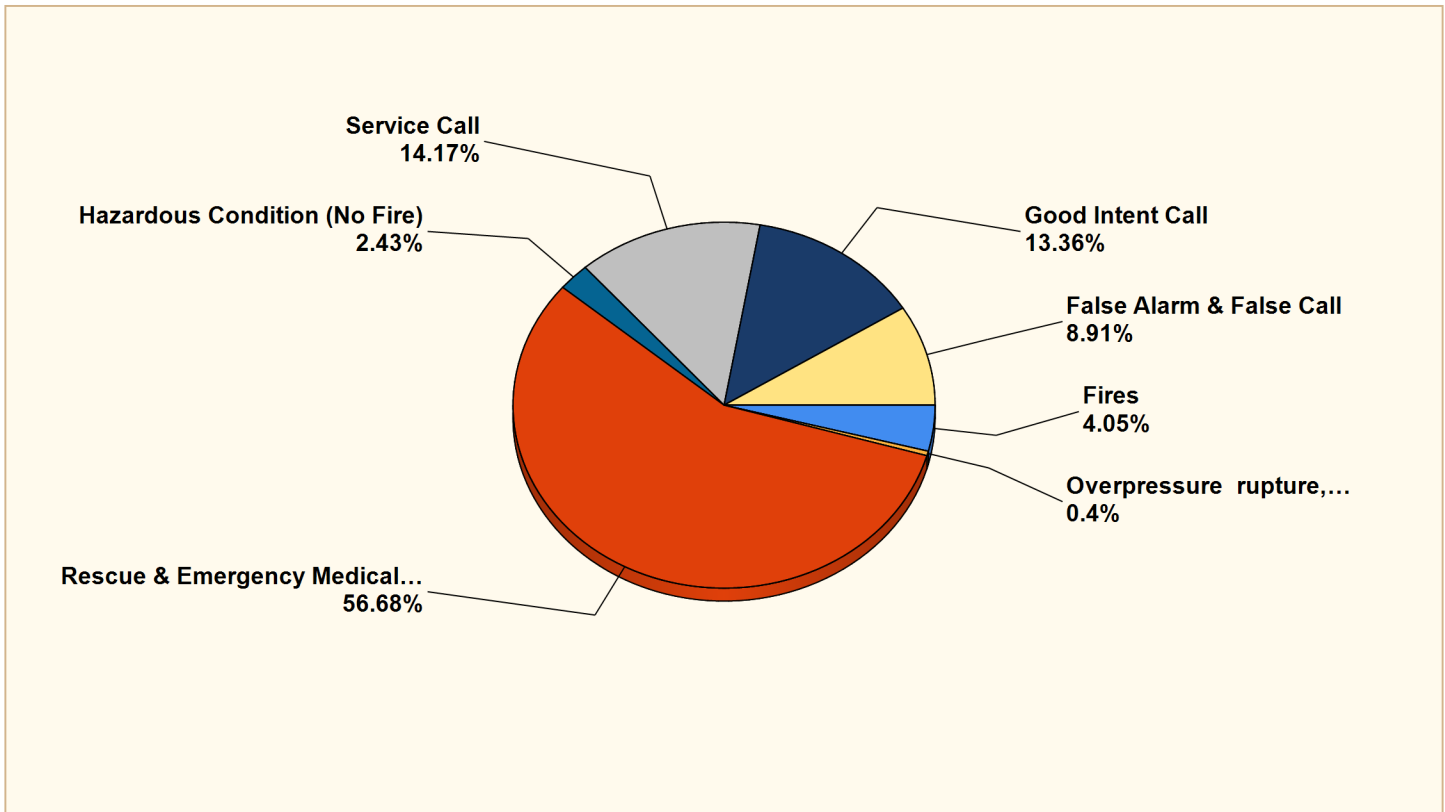
San Anselmo, CA

This report was generated on 7/7/2023 12:40:56 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2023 | End Date: 06/30/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	10	4.05%
Overpressure rupture, explosion, overheating - no fire	1	0.4%
Rescue & Emergency Medical Service	140	56.68%
Hazardous Condition (No Fire)	6	2.43%
Service Call	35	14.17%
Good Intent Call	33	13.36%
False Alarm & False Call	22	8.91%
<b>TOTAL</b>	<b>247</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	1.21%
113 - Cooking fire, confined to container	1	0.4%
118 - Trash or rubbish fire, contained	1	0.4%
131 - Passenger vehicle fire	1	0.4%
140 - Natural vegetation fire, other	2	0.81%
150 - Outside rubbish fire, other	2	0.81%
200 - Overpressure rupture, explosion, overheat other	1	0.4%
321 - EMS call, excluding vehicle accident with injury	128	51.82%
322 - Motor vehicle accident with injuries	9	3.64%
324 - Motor vehicle accident with no injuries.	3	1.21%
412 - Gas leak (natural gas or LPG)	3	1.21%
444 - Power line down	3	1.21%
500 - Service Call, other	1	0.4%
531 - Smoke or odor removal	1	0.4%
550 - Public service assistance, other	2	0.81%
551 - Assist police or other governmental agency	2	0.81%
553 - Public service	16	6.48%
554 - Assist invalid	11	4.45%
571 - Cover assignment, standby, moveup	2	0.81%
611 - Dispatched & cancelled en route	21	8.5%
621 - Wrong location	1	0.4%
622 - No incident found on arrival at dispatch address	3	1.21%
651 - Smoke scare, odor of smoke	8	3.24%
733 - Smoke detector activation due to malfunction	5	2.02%
734 - Heat detector activation due to malfunction	2	0.81%
735 - Alarm system sounded due to malfunction	3	1.21%
736 - CO detector activation due to malfunction	1	0.4%
740 - Unintentional transmission of alarm, other	1	0.4%
743 - Smoke detector activation, no fire - unintentional	8	3.24%
744 - Detector activation, no fire - unintentional	1	0.4%
745 - Alarm system activation, no fire - unintentional	1	0.4%
<b>TOTAL INCIDENTS:</b>	<b>247</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Ross Valley Fire Dept

San Anselmo, CA

This report was generated on 7/7/2023 12:43:48 AM



## Incident Type Count per Station for Date Range

Start Date: 06/01/2023 | End Date: 06/30/2023

INCIDENT TYPE	# INCIDENTS
<b>Station: 18 - STATION 18</b> Ross	
321 - EMS call, excluding vehicle accident with injury	17
322 - Motor vehicle accident with injuries	1
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	1
554 - Assist invalid	2
571 - Cover assignment, standby, moveup	1
611 - Dispatched & cancelled en route	4
734 - Heat detector activation due to malfunction	2
735 - Alarm system sounded due to malfunction	1
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	1
<b># Incidents for 18 - Station 18 :</b>	<b>32</b>

<b>Station: 19 - STATION 19</b> San Anselmo	
113 - Cooking fire, confined to container	1
131 - Passenger vehicle fire	1
321 - EMS call, excluding vehicle accident with injury	39
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	3
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	1
550 - Public service assistance, other	1
551 - Assist police or other governmental agency	1
553 - Public service	12
554 - Assist invalid	3
611 - Dispatched & cancelled en route	6
621 - Wrong location	1
622 - No incident found on arrival at dispatch address	2
651 - Smoke scare, odor of smoke	1
733 - Smoke detector activation due to malfunction	3
735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	3
744 - Detector activation, no fire - unintentional	1
<b># Incidents for 19 - Station 19:</b>	<b>84</b>

Only REVIEWED incidents included.



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INCIDENT TYPE	# INCIDENTS
<b>Station: 20 - STATION 20</b> Sleepy Hollow	
118 - Trash or rubbish fire, contained	1
150 - Outside rubbish fire, other	1
321 - EMS call, excluding vehicle accident with injury	28
322 - Motor vehicle accident with injuries	3
500 - Service Call, other	1
551 - Assist police or other governmental agency	1
553 - Public service	2
611 - Dispatched & cancelled en route	5
651 - Smoke scare, odor of smoke	5
733 - Smoke detector activation due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	3
745 - Alarm system activation, no fire - unintentional	1

**# Incidents for 20 - Station 20: 53**

<b>Station: 21 - STATION 21</b> Fairfax	
111 - Building fire	3
140 - Natural vegetation fire, other	2
150 - Outside rubbish fire, other	1
200 - Overpressure rupture, explosion, overheat other	1
321 - EMS call, excluding vehicle accident with injury	44
322 - Motor vehicle accident with injuries	2
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	1
531 - Smoke or odor removal	1
550 - Public service assistance, other	1
553 - Public service	2
554 - Assist invalid	6
571 - Cover assignment, standby, moveup	1
611 - Dispatched & cancelled en route	6
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	2
735 - Alarm system sounded due to malfunction	1
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	1

**# Incidents for 21 - Station 21: 78**



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Only REVIEWED incidents included.



SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 01 - GENERAL FUND</b>						
<b>Revenue</b>						
475 - MEMBER CONTRIBUTIONS	11,051,032.00	11,051,032.00	920,919.32	11,050,442.68	-589.32	0.01%
495 - OUTSIDE / MISCELLANEOUS REVENUE	1,770,213.00	2,210,069.00	310,770.25	2,423,497.89	213,428.89	9.66%
<b>Revenue Total:</b>	<b>12,821,245.00</b>	<b>13,261,101.00</b>	<b>1,231,689.57</b>	<b>13,473,940.57</b>	<b>212,839.57</b>	<b>1.60%</b>
<b>Expense</b>						
600 - SALARIES AND WAGES	6,246,838.00	6,631,156.00	546,507.17	6,642,955.52	-11,799.52	-0.18%
601 - RETIREMENT	2,316,633.00	2,316,633.00	77,290.09	2,227,162.60	89,470.40	3.86%
602 - EMPLOYEE BENEFITS	2,142,096.00	2,142,096.00	257,445.79	2,059,297.50	82,798.50	3.87%
610 - TRAINING	42,000.00	42,000.00	1,435.45	30,654.57	11,345.43	27.01%
611 - OUTSIDE SERVICES	990,895.00	865,895.00	218,021.41	859,920.95	5,974.05	0.69%
613 - PUBLICATION / DUES	9,579.00	9,579.00	0.00	1,862.00	7,717.00	80.56%
614 - MAINTENANCE	21,479.00	21,479.00	4,472.20	12,417.99	9,061.01	42.19%
615 - BUILDING MAINTENANCE	77,500.00	77,500.00	26,775.00	78,051.43	-551.43	-0.71%
616 - VEHICLE MAINTENANCE	113,300.00	113,300.00	15,423.74	117,337.06	-4,037.06	-3.56%
617 - UTILITIES	136,106.00	136,106.00	17,852.12	130,722.01	5,383.99	3.96%
619 - MISCELLANEOUS	0.00	0.00	60.00	51,461.18	-51,461.18	0.00%
620 - OFFICE SUPPLIES	5,717.00	5,717.00	1,180.96	6,630.36	-913.36	-15.98%
622 - DEPARTMENT SUPPLIES	127,452.00	127,452.00	44,647.03	270,058.31	-142,606.31	-111.89%
625 - FURNISHINGS	8,240.00	8,240.00	5,500.00	5,500.00	2,740.00	33.25%
629 - MISCELLANEOUS	72,500.00	72,500.00	-3,616.38	70,215.01	2,284.99	3.15%
630 - EQUIPMENT	47,651.00	47,651.00	7,586.46	29,930.98	17,720.02	37.19%
631 - CAPITAL OUTLAY	108,253.00	108,253.00	62,277.09	109,205.91	-952.91	-0.88%
670 - TRANSFERS OUT	355,006.00	355,006.00	0.00	355,006.00	0.00	0.00%
<b>Expense Total:</b>	<b>12,821,245.00</b>	<b>13,080,563.00</b>	<b>1,282,858.13</b>	<b>13,058,389.38</b>	<b>22,173.62</b>	<b>0.17%</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>180,538.00</b>	<b>-51,168.56</b>	<b>415,551.19</b>	<b>235,013.19</b>	<b>-130.17%</b>
<b>Fund: 15 - VEHICLE FUND</b>						
<b>Revenue</b>						
519 - TRANSFERS IN	355,006.00	355,006.00	0.00	355,006.00	0.00	0.00%
<b>Revenue Total:</b>	<b>355,006.00</b>	<b>355,006.00</b>	<b>0.00</b>	<b>355,006.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>						
631 - CAPITAL OUTLAY	262,633.00	262,633.00	1,781.91	166,128.94	96,504.06	36.74%
640 - PRINCIPAL	297,797.00	297,797.00	0.00	302,044.52	-4,247.52	-1.43%
641 - INTEREST	26,032.00	26,032.00	0.00	21,784.56	4,247.44	16.32%
<b>Expense Total:</b>	<b>586,462.00</b>	<b>586,462.00</b>	<b>1,781.91</b>	<b>489,958.02</b>	<b>96,503.98</b>	<b>16.46%</b>
<b>Fund: 15 - VEHICLE FUND Surplus (Deficit):</b>	<b>-231,456.00</b>	<b>-231,456.00</b>	<b>-1,781.91</b>	<b>-134,952.02</b>	<b>96,503.98</b>	<b>41.69%</b>
<b>Report Surplus (Deficit):</b>	<b>-231,456.00</b>	<b>-50,918.00</b>	<b>-52,950.47</b>	<b>280,599.17</b>	<b>331,517.17</b>	<b>651.08%</b>

### Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	0.00	180,538.00	-51,168.56	415,551.19	235,013.19
15 - VEHICLE FUND	-231,456.00	-231,456.00	-1,781.91	-134,952.02	96,503.98
<b>Report Surplus (Deficit):</b>	<b>-231,456.00</b>	<b>-50,918.00</b>	<b>-52,950.47</b>	<b>280,599.17</b>	<b>331,517.17</b>



Ross Valley Fire, CA

# Budget Report Account Summary

For Fiscal: 2022-2023 Period Ending: 06/30/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 01 - GENERAL FUND</b>							
<b>Revenue</b>							
<a href="#">01.00.47501.00</a>	FAIRFAX	2,260,173.00	2,260,173.00	188,347.75	2,259,438.17	-734.83	0.03 %
<a href="#">01.00.47502.00</a>	ROSS	2,266,963.00	2,266,963.00	188,913.58	2,266,962.96	-0.04	0.00 %
<a href="#">01.00.47503.00</a>	SAN ANSELMO	3,931,536.00	3,931,536.00	327,628.00	3,931,536.00	0.00	0.00 %
<a href="#">01.00.47504.00</a>	SLEEPY HOLLOW	1,241,640.00	1,241,640.00	103,470.00	1,243,555.49	1,915.49	100.15 %
<a href="#">01.00.47507.00</a>	PRIOR AUTHORITY RETIREE HEALTH	48,856.00	48,856.00	4,071.33	49,533.64	677.64	101.39 %
<a href="#">01.00.47510.00</a>	PRIOR AUTHORITY RETIREMENT	1,301,864.00	1,301,864.00	108,488.66	1,299,416.42	-2,447.58	0.19 %
<a href="#">01.00.49501.00</a>	COUNTY OF MARIN	242,856.00	242,856.00	0.00	245,293.00	2,437.00	101.00 %
<a href="#">01.00.49502.00</a>	OES REIMBURSEMENT OUT OF CO	0.00	380,315.00	0.00	380,315.00	0.00	0.00 %
<a href="#">01.00.49504.00</a>	RVPA REIMBURSEMENT MEDIC PR	287,558.00	287,558.00	87,184.24	222,141.54	-65,416.46	22.75 %
<a href="#">01.00.49506.00</a>	RVPA RENTAL	32,624.00	32,624.00	0.00	32,624.09	0.09	100.00 %
<a href="#">01.00.49507.00</a>	LAIF INTEREST	5,000.00	5,000.00	0.00	9,839.10	4,839.10	196.78 %
<a href="#">01.00.49509.00</a>	RVPA EMS TRAINING/SUPPLY REIM	47,290.00	47,290.00	47,290.00	47,290.00	0.00	0.00 %
<a href="#">01.00.49510.00</a>	PLAN CHECKING FEES	265,000.00	265,000.00	53,159.14	398,308.43	133,308.43	150.31 %
<a href="#">01.00.49511.00</a>	RE-SALE INSPECTION FEES	50,000.00	50,000.00	0.00	353.40	-49,646.60	99.29 %
<a href="#">01.00.49512.00</a>	MISCELLANEOUS INCOME	10,000.00	10,000.00	248.17	96,321.87	86,321.87	963.22 %
<a href="#">01.00.49513.00</a>	WORKERS COMP REIMBURSEMENT	0.00	59,541.00	6,476.60	106,155.56	46,614.56	178.29 %
<a href="#">01.00.49517.00</a>	DISASTER COORDINATOR REIMB.	87,462.00	87,462.00	70,356.73	107,309.90	19,847.90	122.69 %
<a href="#">01.00.49518.00</a>	DEFENSIBLE SPACE INSPECTION CO	303,817.00	303,817.00	0.00	258,638.54	-45,178.46	14.87 %
<a href="#">01.00.49523.00</a>	APPARATUS REPLACEMENT	355,006.00	355,006.00	22,670.08	355,475.03	469.03	100.13 %
<a href="#">01.00.49524.00</a>	TECHNOLOGY FEES	23,600.00	23,600.00	4,001.23	29,208.69	5,608.69	123.77 %
<a href="#">01.00.49526.18</a>	STATION MAINT REVENUE #18	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
<a href="#">01.00.49526.19</a>	STATION MAINT REVENUE #19	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
<a href="#">01.00.49526.20</a>	STATION MAINT REVENUE #20	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
<a href="#">01.00.49526.21</a>	STATION MAINT REVENUE #21	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
<a href="#">01.00.49527.00</a>	MWPA DSPACE	0.00	0.00	5,400.00	42,100.00	42,100.00	0.00 %
<a href="#">01.00.49528.00</a>	MWPA LOCAL FUNDS	0.00	0.00	13,984.06	92,123.74	92,123.74	0.00 %
	<b>Revenue Total:</b>	<b>12,821,245.00</b>	<b>13,261,101.00</b>	<b>1,231,689.57</b>	<b>13,473,940.57</b>	<b>212,839.57</b>	<b>1.60%</b>
<b>Expense</b>							
<a href="#">01.00.60000.00</a>	REGULAR SALARIES	4,845,101.00	4,865,101.00	370,273.11	4,613,889.04	251,211.96	5.16 %
<a href="#">01.00.60010.00</a>	TEMPORARY HIRE	16,883.00	16,883.00	8,205.00	88,700.02	-71,817.02	-425.38 %
<a href="#">01.00.60020.00</a>	MINIMUM STAFFING	765,346.00	765,346.00	115,671.24	1,037,019.92	-271,673.92	-35.50 %
<a href="#">01.00.60021.00</a>	HOURLY OVERTIME	93,418.00	198,418.00	14,243.48	99,731.99	98,686.01	49.74 %
<a href="#">01.00.60024.00</a>	SHIFT DIFFERENTIAL OT	22,511.00	22,511.00	6,887.09	53,064.48	-30,553.48	-135.73 %
<a href="#">01.00.60025.00</a>	OT OES RESPONSE	0.00	259,318.00	0.00	271,703.26	-12,385.26	-4.78 %
<a href="#">01.00.60026.00</a>	OT TRAINING	62,520.00	62,520.00	2,478.86	52,130.54	10,389.46	16.62 %
<a href="#">01.00.60027.00</a>	HOLIDAY	216,444.00	216,444.00	16,859.56	208,626.11	7,817.89	3.61 %
<a href="#">01.00.60028.00</a>	PARAMEDIC TRAINING OVERTIME	23,340.00	23,340.00	0.00	0.00	23,340.00	100.00 %
<a href="#">01.00.60029.00</a>	FLSA O/T	104,672.00	104,672.00	7,898.07	94,250.25	10,421.75	9.96 %
<a href="#">01.00.60030.00</a>	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
<a href="#">01.00.60035.00</a>	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	93,991.37	-43,991.37	-87.98 %
<a href="#">01.00.60039.00</a>	EXECUTIVE OFFICER	3,600.00	3,600.00	300.00	3,900.00	-300.00	-8.33 %
<a href="#">01.00.60040.00</a>	BOARD MEMBER STIPEND	8,000.00	8,000.00	800.00	9,500.00	-1,500.00	-18.75 %
<a href="#">01.00.60100.00</a>	RETIREMENT	2,316,633.00	2,316,633.00	77,290.09	2,227,162.60	89,470.40	3.86 %
<a href="#">01.00.60200.00</a>	CAFETERIA HEALTH PLAN	895,522.00	895,522.00	70,116.73	844,635.89	50,886.11	5.68 %
<a href="#">01.00.60210.00</a>	RETIREE HEALTH SAVINGS MATCH	28,906.00	28,906.00	3,011.10	36,233.57	-7,327.57	-25.35 %
<a href="#">01.00.60215.00</a>	WORKERS' COMPENSATION INSUR	443,214.00	443,214.00	0.00	406,766.00	36,448.00	8.22 %
<a href="#">01.00.60220.00</a>	PAYROLL TAXES	93,275.00	93,275.00	7,902.02	97,320.01	-4,045.01	-4.34 %
<a href="#">01.00.60221.00</a>	HOUSING ALLOWANCE	2,400.00	2,400.00	0.00	0.00	2,400.00	100.00 %
<a href="#">01.00.60223.00</a>	UNIFORM REIMBURSEMENT	25,200.00	25,200.00	1,951.45	24,476.74	723.26	2.87 %
<a href="#">01.00.60225.00</a>	EDUCATION REIMBURSEMENT	115,361.00	115,361.00	9,053.82	112,975.44	2,385.56	2.07 %



Budget Report

For Fiscal: 2022-2023 Period Ending: 06/30/2023

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
<a href="#">01.00.60231.00</a>	RETIREES' HEALTH INSURANCE	536,878.00	536,878.00	165,410.67	536,878.00	0.00	0.00 %
<a href="#">01.00.61103.00</a>	AUDIT & BOOKKEEPING SERVICES	0.00	0.00	16.00	317.46	-317.46	0.00 %
<a href="#">01.00.61115.00</a>	LIABILITY INSURANCE	30,342.00	30,342.00	0.00	54,863.00	-24,521.00	-80.82 %
<a href="#">01.00.62204.00</a>	PARAMEDIC RESPONSE SUPPLIES	0.00	0.00	0.00	701.45	-701.45	0.00 %
<a href="#">01.00.62999.00</a>	CONTINGENCY	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<a href="#">01.00.67099.00</a>	TRANSFERS OUT	355,006.00	355,006.00	0.00	355,006.00	0.00	0.00 %
<a href="#">01.05.61103.00</a>	AUDIT & BOOKKEEPING SERVICES	31,626.00	31,626.00	402.89	24,077.47	7,548.53	23.87 %
<a href="#">01.05.61105.00</a>	OTHER CONTRACT SERVICES	62,800.00	62,800.00	19,567.10	127,881.59	-65,081.59	-103.63 %
<a href="#">01.05.61106.00</a>	CONTRACT SERVICES - MCFD	332,653.00	207,653.00	98,500.00	197,000.00	10,653.00	5.13 %
<a href="#">01.05.61107.00</a>	ATTORNEY/LEGAL FEES	10,928.00	10,928.00	76.00	8,751.14	2,176.86	19.92 %
<a href="#">01.05.61112.00</a>	PERS ADMINISTRATIVE FEE	2,900.00	2,900.00	0.00	0.00	2,900.00	100.00 %
<a href="#">01.05.61120.00</a>	CONTRACT SERVICES-SAN ANSELM	90,070.00	90,070.00	21,482.50	90,070.00	0.00	0.00 %
<a href="#">01.05.61121.00</a>	COMPUTER SOFTWARE/SUPPORT	34,093.00	34,093.00	2,215.00	10,126.85	23,966.15	70.30 %
<a href="#">01.05.61122.00</a>	WEB PAGE DESIGN AND MAINTENA	8,446.00	8,446.00	0.00	422.83	8,023.17	94.99 %
<a href="#">01.05.61127.00</a>	HEALTH AND WELLNESS	27,500.00	27,500.00	0.00	7,451.38	20,048.62	72.90 %
<a href="#">01.05.61129.00</a>	HIRING EXPENSES	12,360.00	12,360.00	0.00	2,880.03	9,479.97	76.70 %
<a href="#">01.05.61300.00</a>	PUBLICATIONS AND DUES	9,579.00	9,579.00	0.00	1,862.00	7,717.00	80.56 %
<a href="#">01.05.62000.00</a>	OFFICE SUPPLIES	4,635.00	4,635.00	1,180.96	5,997.42	-1,362.42	-29.39 %
<a href="#">01.05.62003.00</a>	POSTAGE	1,082.00	1,082.00	0.00	632.94	449.06	41.50 %
<a href="#">01.05.62200.00</a>	GENERAL DEPARTMENT SUPPLIES	13,132.00	13,132.00	6,703.65	12,791.36	340.64	2.59 %
<a href="#">01.10.60060.01</a>	VOLUNTEER SHIFT PAY/DRILLS	17,510.00	17,510.00	0.00	12,000.00	5,510.00	31.47 %
<a href="#">01.10.60064.01</a>	VOLUNTEER LENGTH OF SERVICE	4,223.00	4,223.00	0.00	987.00	3,236.00	76.63 %
<a href="#">01.10.60065.02</a>	EXPLORER POST	9,270.00	9,270.00	2,890.76	3,461.54	5,808.46	62.66 %
<a href="#">01.10.60220.00</a>	PAYROLL TAXES	1,340.00	1,340.00	0.00	0.00	1,340.00	100.00 %
<a href="#">01.10.61000.00</a>	TRAINING AND EDUCATION	42,000.00	42,000.00	1,435.45	30,654.57	11,345.43	27.01 %
<a href="#">01.10.61100.00</a>	DISPATCH	224,594.00	224,594.00	64,754.89	234,668.27	-10,074.27	-4.49 %
<a href="#">01.10.61101.00</a>	RADIO REPAIR	5,150.00	5,150.00	0.00	1,872.24	3,277.76	63.65 %
<a href="#">01.10.61102.00</a>	HAZARDOUS MATERIAL REMOVAL	1,030.00	1,030.00	0.00	2,013.64	-983.64	-95.50 %
<a href="#">01.10.61108.00</a>	HAZARDOUS MATERIAL CONTRACT	4,326.00	4,326.00	0.00	9,371.00	-5,045.00	-116.62 %
<a href="#">01.10.61110.00</a>	MERA OPERATING EXPENSE	107,339.00	107,339.00	15,150.37	81,262.33	26,076.67	24.29 %
<a href="#">01.10.61131.00</a>	FIRE PREVENTION	0.00	0.00	0.00	3,250.00	-3,250.00	0.00 %
<a href="#">01.10.61410.00</a>	EQUIPMENT MAINTENANCE	11,900.00	11,900.00	3,950.73	11,896.52	3.48	0.03 %
<a href="#">01.10.61901.00</a>	DISASTER COORDINATION	0.00	0.00	0.00	-16,911.12	16,911.12	0.00 %
<a href="#">01.10.61902.00</a>	MWPA DEFENDSIBLE SPACE	0.00	0.00	60.00	-230.99	230.99	0.00 %
<a href="#">01.10.62203.00</a>	EMERGENCY RESPONSE SUPPLIES	4,347.00	4,347.00	0.00	6,481.22	-2,134.22	-49.10 %
<a href="#">01.10.62204.00</a>	PARAMEDIC RESPONSE SUPPLIES	38,500.00	38,500.00	5,746.50	37,161.33	1,338.67	3.48 %
<a href="#">01.10.62210.00</a>	BREATHING APPARATUS	6,900.00	6,900.00	0.00	4,806.36	2,093.64	30.34 %
<a href="#">01.10.62211.00</a>	BREATHING APPARATUS-CONTRACT	7,313.00	7,313.00	3,080.84	5,470.28	1,842.72	25.20 %
<a href="#">01.10.62213.00</a>	PERSONAL PROTECTIVE EQUIPMEN	38,196.00	38,196.00	17,090.69	34,017.24	4,178.76	10.94 %
<a href="#">01.10.62220.00</a>	COMMUNITY EDUCATION & PREP.	0.00	0.00	0.00	275.00	-275.00	0.00 %
<a href="#">01.10.63131.00</a>	EQUIPMENT	40,000.00	40,000.00	50,687.63	50,249.22	-10,249.22	-25.62 %
<a href="#">01.10.63140.00</a>	HYDRANTS	23,500.00	23,500.00	0.00	23,424.09	75.91	0.32 %
<a href="#">01.10.63150.00</a>	COMMUNICATIONS EQUIPMENT	21,630.00	21,630.00	11.59	12,350.99	9,279.01	42.90 %
<a href="#">01.10.63160.00</a>	TURNOUTS	23,123.00	23,123.00	11,577.87	23,181.61	-58.61	-0.25 %
<a href="#">01.14.61500.00</a>	BUILDING MAINTENANCE AND LAN	17,500.00	17,500.00	18,937.31	28,167.25	-10,667.25	-60.96 %
<a href="#">01.14.61500.18</a>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	12,180.77	2,819.23	18.79 %
<a href="#">01.14.61500.19</a>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	-2,088.21	12,958.33	2,041.67	13.61 %
<a href="#">01.14.61500.20</a>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	9,377.87	15,163.02	-163.02	-1.09 %
<a href="#">01.14.61500.21</a>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	548.03	9,582.06	5,417.94	36.12 %
<a href="#">01.14.61702.00</a>	GAS AND ELECTRIC	45,320.00	45,320.00	11,954.82	59,117.47	-13,797.47	-30.44 %
<a href="#">01.14.61703.00</a>	WATER	8,147.00	8,147.00	0.00	8,863.09	-716.09	-8.79 %
<a href="#">01.14.61704.00</a>	SEWER	2,781.00	2,781.00	0.00	3,667.20	-886.20	-31.87 %
<a href="#">01.14.61705.00</a>	TELEPHONE	79,858.00	79,858.00	5,897.30	59,074.25	20,783.75	26.03 %
<a href="#">01.14.62206.00</a>	JANITORIAL MAINTENANCE SUPPLI	10,000.00	10,000.00	1,340.58	9,997.82	2.18	0.02 %
<a href="#">01.14.62501.00</a>	FURNISHINGS	8,240.00	8,240.00	5,500.00	5,500.00	2,740.00	33.25 %
<a href="#">01.14.63040.00</a>	APPLIANCES	5,000.00	5,000.00	0.00	2,077.56	2,922.44	58.45 %
<a href="#">01.14.63041.00</a>	OFFICE EQUIPMENT	10,000.00	10,000.00	5,620.91	7,026.97	2,973.03	29.73 %
<a href="#">01.14.63042.00</a>	EXERCISE EQUIPMENT	10,300.00	10,300.00	0.00	15,758.46	-5,458.46	-52.99 %

Budget Report

For Fiscal: 2022-2023 Period Ending: 06/30/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASES	22,351.00	22,351.00	1,965.55	5,067.99	17,283.01	77.33 %
<a href="#">01.15.60220.00</a>	PAYROLL TAXES - COMMUNITY EDU	0.00	0.00	0.00	11.85	-11.85	0.00 %
<a href="#">01.15.61131.00</a>	FIRE PREVENTION	4,738.00	4,738.00	-4,143.34	3,462.69	1,275.31	26.92 %
<a href="#">01.15.61902.00</a>	MWPA D-Space	0.00	0.00	0.00	68,603.29	-68,603.29	0.00 %
<a href="#">01.15.61903.00</a>	MWPA Local Projects	0.00	0.00	10,684.77	152,267.28	-152,267.28	0.00 %
<a href="#">01.15.61904.00</a>	MWPA CORE FUNDS	0.00	0.00	0.00	179.03	-179.03	0.00 %
<a href="#">01.15.62220.00</a>	COMMUNITY EDUCATION & PREP.	9,064.00	9,064.00	0.00	6,088.97	2,975.03	32.82 %
<a href="#">01.25.61411.00</a>	BURN TRAILER MAINTENANCE	9,579.00	9,579.00	521.47	521.47	9,057.53	94.56 %
<a href="#">01.25.61600.00</a>	FLEET MAINTENANCE/REPAIRS	113,300.00	113,300.00	15,423.74	117,337.06	-4,037.06	-3.56 %
<a href="#">01.25.62988.00</a>	FUEL	42,500.00	42,500.00	-4,289.97	52,729.15	-10,229.15	-24.07 %
<a href="#">01.25.62989.00</a>	FLEET PARTS	15,000.00	15,000.00	673.59	17,485.86	-2,485.86	-16.57 %
	<b>Expense Total:</b>	<b>12,821,245.00</b>	<b>13,080,563.00</b>	<b>1,282,858.13</b>	<b>13,058,389.38</b>	<b>22,173.62</b>	<b>0.17%</b>
	<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>180,538.00</b>	<b>-51,168.56</b>	<b>415,551.19</b>	<b>235,013.19</b>	<b>-130.17%</b>
<b>Fund: 15 - VEHICLE FUND</b>							
<b>Revenue</b>							
<a href="#">15.00.51999.00</a>	TRANSFERS IN	355,006.00	355,006.00	0.00	355,006.00	0.00	0.00 %
	<b>Revenue Total:</b>	<b>355,006.00</b>	<b>355,006.00</b>	<b>0.00</b>	<b>355,006.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>							
<a href="#">15.00.63154.00</a>	VEHICLE PURCHASE	262,633.00	262,633.00	1,781.91	166,128.94	96,504.06	36.74 %
<a href="#">15.00.64010.00</a>	LEASE PAYMENT - PRINCIPAL	297,797.00	297,797.00	0.00	302,044.52	-4,247.52	-1.43 %
<a href="#">15.00.64110.00</a>	LEASE PAYMENT - INTEREST	26,032.00	26,032.00	0.00	21,784.56	4,247.44	16.32 %
	<b>Expense Total:</b>	<b>586,462.00</b>	<b>586,462.00</b>	<b>1,781.91</b>	<b>489,958.02</b>	<b>96,503.98</b>	<b>16.46%</b>
	<b>Fund: 15 - VEHICLE FUND Surplus (Deficit):</b>	<b>-231,456.00</b>	<b>-231,456.00</b>	<b>-1,781.91</b>	<b>-134,952.02</b>	<b>96,503.98</b>	<b>41.69%</b>
	<b>Report Surplus (Deficit):</b>	<b>-231,456.00</b>	<b>-50,918.00</b>	<b>-52,950.47</b>	<b>280,599.17</b>	<b>331,517.17</b>	<b>651.08%</b>

**Group Summary**

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 01 - GENERAL FUND</b>						
Revenue	12,821,245.00	13,261,101.00	1,231,689.57	13,473,940.57	212,839.57	1.60%
Expense	12,821,245.00	13,080,563.00	1,282,858.13	13,058,389.38	22,173.62	0.17%
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>180,538.00</b>	<b>-51,168.56</b>	<b>415,551.19</b>	<b>235,013.19</b>	<b>-130.17%</b>
<b>Fund: 15 - VEHICLE FUND</b>						
Revenue	355,006.00	355,006.00	0.00	355,006.00	0.00	0.00%
Expense	586,462.00	586,462.00	1,781.91	489,958.02	96,503.98	16.46%
<b>Fund: 15 - VEHICLE FUND Surplus (Deficit):</b>	<b>-231,456.00</b>	<b>-231,456.00</b>	<b>-1,781.91</b>	<b>-134,952.02</b>	<b>96,503.98</b>	<b>41.69%</b>
<b>Report Surplus (Deficit):</b>	<b>-231,456.00</b>	<b>-50,918.00</b>	<b>-52,950.47</b>	<b>280,599.17</b>	<b>331,517.17</b>	<b>651.08%</b>

### Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	0.00	180,538.00	-51,168.56	415,551.19	235,013.19
15 - VEHICLE FUND	-231,456.00	-231,456.00	-1,781.91	-134,952.02	96,503.98
<b>Report Surplus (Deficit):</b>	<b>-231,456.00</b>	<b>-50,918.00</b>	<b>-52,950.47</b>	<b>280,599.17</b>	<b>331,517.17</b>

## ROSS VALLEY FIRE DEPARTMENT

Minutes of the Ross Valley Fire Workshop and Board Meeting of June 14, 2023

*Note: These are summary action minutes only. The zoom recording can be accessed by clicking [here](#)*

### RVFD BOARD MEETING MINUTES

#### 1. 6:30 pm Call to order.

**Board Present:** Cutrano, Brekhus, Kuhl, Burdo, Hellman, Shortall, Finn, Colbert

**Board absents:**

**Staff present:** Weber, Mahoney, Zuba, Lim

**Town Managers Present:** Donery, Johnson, Abrams

#### Agenda – June 14, 2023

2. **Open time for Public Expression: The public is welcome to address the Board on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists and that the need to take action arose following the posting of the agenda.**

**M/S Cutrano/Burdo to move item four to item two– roll call vote, eight ayes. Brekhus, Kuhl, Colbert, Burdo, Finn, Shortall, Cutrano, Hellman.**

San Anselmo resident Mann received a letter from San Anselmo Public Works & Building Director Sean Condry regarding proposed red curves for emergency vehicles to pass through safely. Mr. Mann expressed that him and his neighbors agree with the proposition, but they are all concerned with the highly trafficked area and vehicles going extremely fast when there are many children under ten years old. Therefore, they are requesting that if the Town is adding red curves, perhaps, the Town can also add speed bumps or stop signs to prevent speeding.

San Anselmo Town Manager Dave Donery thanked Mr. Mann for his report, and explained that the red curves project was a Town function, and this meeting was a Fire Board meeting, but Donery would relay the message to Director Condry

#### 3. 6:35 pm Announce adjournment to Closed Session

No public comment concerning this item.

#### 4. 7:00 p.m. Call to order. Announce action in closed session, if any.

Hellman announced that the Board provided direction to Staff related to the appointment of an Interim Fire Chief, and subsequently other positions.

Burdo asked that open time for public expression be re-opened since there were new attendees in the room that were not in at the beginning of the meeting when item four was moved to item two

before the closed session. Hellman asked attendees if they had any public comment and there was none.

**5. Board requests for future agenda items, questions, and comments to Staff, staff miscellaneous items.**

None. No public comment concerning this item.

**6. Chief Report – Verbal Update by Chief Mahoney**

**Open Positions & Recruitment Update:** Chief Mahoney reported that the Department held promotional exams for Battalion Chief and Captain last month, and on June 14, 2023, opened the recruitment for the vacant Firefighter positions. Chief Mahoney expressed that he was proud of the candidates' hard work, preparation, and performance throughout the exam process, and reported that Engineer Benjamin Herbertson was promoted to Captain.

Chief Mahoney recognized Chief Weber since this meeting was the last meeting Chief Weber would be attending as the RVFD Fire Chief.

**MWPA Update:** Chief Mahoney reported that the Defensible Space program was up and running, the Dspace Inspector completed 500 inspections in the Cascade Canyon area in Fairfax, and they will be moving on to the Bald Hills area.

**Shared Services Update:** Chief Mahoney talked about the ongoing conversations with Central Marin Fire Department, joint agency meetings with Battalion Chiefs and management. Chief Mahoney reported that the Management team from both agencies are discussing costing options and agreed on a conceptual organizational chart, and mentioned that it was recommended to hire a consultant to assist with key deliverables and cost analysis. Burdo congratulated Chief Mahoney for the process.

**RVFD July Meeting:** Chief Mahoney explained that The Town of Fairfax had to rescheduled their regular Council meeting, and the meeting is on July 12, 2023, which is the same date for the RVFD Board meeting. Chief Mahoney recommend to cancel the July 12, 2023, Board meeting and if needed, a special meeting can be scheduled in July since the Board does not typically have an August meeting.

Shortall commented that not having a Board meeting in a two-month period without providing an update regarding the Shared Services agreement seemed like a long time, and perhaps there could be other options to provide an update. Donery suggested to skip the July meeting skipped and instead have an August meeting.

The Board discussed the date change, and agreed to held the Board meeting on August 9, 2023.

No public comment concerning this item.

**7. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.**

Cutrano asked to pull and amend Item 7d – Minutes of the May 10, 2023, Board meeting from the consent agenda.

**M/S Brekhus/Burdo to approve consent agenda without item 7d– roll call vote, eight ayes. Brekhus, Kuhl, Colbert, Burdo, Finn, Shortall, Cutrano, Hellman.**

Item 7d: **Amendment:** Cutrano and other Board members also supported the creation of a reserve funding policy, and the use of reserve funds to provide for additional improvements to the remaining fire stations (sta19, sta20, and sta21) given that these reserve funds were generated by Out of County deployments of RVFD personnel.

No public comment concerning this item.

**M/S Burdo/ Cutrano to approve item 7d as amended– roll call vote, eight ayes. Brekhus, Kuhl, Colbert, Burdo, Finn, Shortall, Cutrano, Hellman.**

#### **8. Authorize Use of Undesignated Reserves in Consideration of Capital Outlay Projects – Interim Deputy Chief Mahoney**

Chief Mahoney summarized the staff report, outlined the different needs for each station such as the need of gender-neutral areas, bathrooms, dorms, provided the cost associated with each station. Chief Mahoney also talked about the legal technicalities to approve the use of reserve funds and station maintenance, as outlined in the Joint Powers Agreement (JPA), specifically Sections, 9.1, 9.2a, 2.3d.i.

Hellman asked for Chief Mahoney to explain how the Out of County reimbursement works so that the public can understand where the reimbursement is coming from. Chief Mahoney explained that when RVFD Firefighters get deployed to assist with Out of Count fires, it is what can be called a “friendly neighborhood agreement” which means if another Fire Agency needs help fighting fires, RVFD will assist. Chief Mahoney added that the reimbursement is based on the time our Firefighters spend on the fire line, and in some instances, the Department also gets vehicle use reimbursements. In the last five years, RVFD Firefighters have been deployed at least 20 times with a total of two, or three months out of County for each Fire season.

Chief Mahoney also explained the options under this item: (1) **Option 1:** Approve the one-time use of \$800,000 from undesignated reserves to partially fund San Anselmo Station 19, San Anselmo Station 20, and Fairfax Station 21 remodel projects. Onetime proposed funding amounts of \$200,000 for Station 19, \$300,000 for Station 20 and \$300,000 for Station 21 (totaling \$800,000) shall be considered for approval; and (2) **Option 2:** Approve the one-time use of \$800,000 from undesignated reserves to be placed back into the FY 23/24 budget. Each member's “percentage shares” would be deducted from the \$800,000 thus reducing the overall cost per year for that member in FY 23/24.

Burdo summarized the two options: option 1 – lets pay for it ourselves and fix what is needed; option 2- let us take the same amount and divide it with the member agencies, and they can use the funds as needed. Burdo asked that since Ross (sta18) is closing, if option 2 was used, would Ross not invest the money into the Fire Department’s facilities. Burdo asked Donery if the funds

provided by San Anselmo and Sleepy Hollow would be enough to cover the repairs for sta19 and Sta20. Donery explained that the \$800k is not enough to cover any of the full cost of the projects. Burdo then asked what would happen if the Board only approved \$324k. Donery responded that the projects renovation would have to be re-scoped around that budget.

Brekhus asked if the Department had a reserve fund policy. Chief Mahoney responded that the policy was just passed during consent agenda- item 7f. Hellman also mentioned that it was approved on item 7f. Brekhus asked if the already approved policy was based on an analysis or study that was done. Chief Mahoney responded that the staff report associated with item 7f outlined how the policy was determined.

Chief Mahoney also talked about the fiscal impacts for each option. Option one would leave a fund balance of \$1.8M, which is about 13.6% of the 23-24 budget, and over 10% of what the fund policy requires. Option 2 has the same fiscal impact, but would reduce the member agencies annual contributions for 22-23 and 23-24 fiscal years. Zuba explained how the reserve fund policy was determined. Brekhus asked if this was the first time the Department had a reserve fund policy and Zuba responded yes. Hellman asked Brekhus that if she was wanting to explore more since the reserve policy was passed during consent. Brekhus responded that she just wanted to understand if the use of funds was tied to the reserve policy in any way, but was not trying to re-open the item. Chief Weber added that when the creation of a reserve policy was recommended at the last board meeting, Staff and Zuba had a discussion and some research was done, and explained how the policy was determined. Brekhus then asked if the goal was to reduce the reserve funds by reducing the member agencies contribution. Chief Weber responded that it would be at the Board's discretion, and suggested to review the reserve fund policy annually by resolution.

RVFD Captain Arenas, who also serves as the Firefighters Association President and Union representative provided a historical background about Fire Departments as well as how the current Fire Department system works when Fire Engines are dispatched to cardiac arrest calls, wildland and structural fire suppression and prevention, advanced life support, medical response, technical rescue capabilities, hazardous materials, response, and training for active shooting events. Captain Arenas also mentioned that while the Board members are elected officials with a responsibility to represent their respective constitutes, as RVFD Board members, their responsibility is to govern the Department to ensure the Department has the personnel and resources to provide the vital services previously mentioned. Captain Arenas also talked about the Out of County assistance and mentioned that the benefit and purpose of RVFD participating in the California Fire Assistance agreement and assisting out of County agencies is that so other agencies and resources assist the Marin County when and if we have a significant fire. Captain Arenas also talked about the inherited risk of death and illness associated with the amount of some Firefighters breath, and added that the reserve funs are directly correlated to the increase of Out of County Assignments which is about \$1M, and the Department would not have this unique opportunity to utilize the funds to remodel the Fire stations without the RVFD Firefighter's hard work and dedication to protect lives. Captain Arenas strongly encouraged the Bord to unanimously approve the use of \$800k from the reserve fund for stat19, 20, and 21 remodel.

No additional public comment.



Burdo talked about the reasons why he believes option one is the best options, and pointed out that option two would not work because the JPA Members are not shared holders, and the Fire Department is a public Joint Powers Agreement. Burdo also added that as it has been previously mentioned the reserve funds came from mutual aid deployments, and there is a need to make renovation because when facilities are neglected, they are doomed to close. Burdo also talked about the previous discussions associated with sta18 closure, and Burdo believed that approving option 1 keeps in line with the good faith partnership the Department has as a JPA, and added that it was all about supporting the people who do the job of keeping our community safe. Hellman agreed with Burdo, and stated she did not understand option two, and felt that the Towns were not necessarily entitled to the money, but were responsible for taking care of the stations. Hellman also expressed that RVFD Firefighters deserved dignity and respect, and the deferred maintenance on the stations was shameful.

**M/S Burdo/Shortall – roll call vote, six ayes: Colbert, Burdo, Finn, Shortall, Cutrano, Hellman; two noes: Brekhus, Kuhl.**

Hellman asked Brekhus and Kuhl, if Ross saved \$14M when they decided to close sta18, and if for about two decades RVFD Fire personnel had been staying in a double wide. Brekhus responded that they did not see it as savings, rather as a decision to lose Fire services in Ross based on the believe that a bond to rebuild the station would not pass. Brekhus also added that the very first hard decision Ross made was to terminate the Fire apprentice program because they could not afford it. Brekhus and Hellman discussed sta18 and trailer condition. Hellman asked why Brekhus voted no. Kuhl responded that they did not know how they could explain to a Ross resident that the Town was spending \$20M to redo the facilities, and now the Town was asked to spend \$200k on another Town's Fire station improvements.

Burdo commented that it seemed that the discussion was focused in dollars and cents rather than services, and that the Firefighters at sta19, sta20, and sta21, would respond the same to Ross. Burdo also expressed that this was a good opportunity for truly be a JPA and not to look at individual interests, and allocate some funds to the stations' repairs, and that part of the repairs were due to having to accommodate personnel due to sta18 closure. Burdo also talked about how both San Anselmo and Sleepy Hollow were partnering and committing to contribute funds for the renovations.

Kuhl commented again that he still did not know how Ross could explain to a resident the renovation spending. Brekhus added that she was reluctant to say it, but that some people felt that Ross paid too much in the JPA. Hellman responded that she was also reluctant to say it, but perhaps Ross should investigate a fee for service model to see if Ross could do better somewhere else because it did not feel Ross was part of the collective. Hellman felt that Brekhus was only thinking about Ross. Brekhus responded that she disagreed and was still not changing her opinion and added that she was still not happy with the closure of sta18 in part because it made Ross to reliant on a JPA. Brekhus also talked about the contractual agreement the other three JPA members agreed to in which they would cover the cost of their stations and now Ross would have to spend nearly \$200k for the renovations, and pointed out that it was true that the reserve fund was bolstered by the Out of County work, but it was not like Firefighters went on their weekends to do the work, and it was free money. The out of County money that we received was

because we had the equipment that was being used out of the area, or personnel that was being used out of the area, and she did not think it could be suggested that it was free money. Hellman responded that she did not hear anyone suggest it was free money.

Shortall expressed his disappointment on the position Ross was taking, and that a good argument had been made about the operation of the JPA and the need for repairs. Shortall also added that San Anselmo and Fairfax were making significant financial contributions for the station's repairs. Shortall did not agree with Ross' perspective regarding the \$800k that were part of the Out of County deployments, it is because we have a well-functioning JPA, and all members benefit from it, it is like Burdo said, we are not shareholders and the Out of County is our dividend. Shortall commented that while each JPA member had a responsibility with their constituents, as JPA members they also had to put that aside to ensure the JPA worked efficiently, and Shortall's biggest concern was that this was just one item and the Board has bigger decisions coming up, and it seemed that Ross was putting themselves in the position to say we will dominate and we will make the decisions of what is going to be allowed, and that raises the question whether this JPA as currently constructed could continue, if JPA members were not going to be responsible members, and it had been a problem for a while now.

Brekhus responded, you better like the agreement you signed, it is a contractual agreement and we all went into it, knowing and agreeing to the term, and said that the JPA could had said, each of us will share the cost of the Fire stations, and Ross would have loved that. Ross would like to repair their station ad rebuild by the JPA, but it was never part of the agreement, that Ross made the decision to close the station, to go to three people in an engine which was the reason why everybody else agreed that it was such a great benefit, and Ross did it with the assumption of how they were going to share the cost. Brekhus also asked that if the use of reserve funds was such a popular option, why was not it discussed before Ross decided to close their Fire station, or why did they not discuss the Fire personnel's living condition, and pulling resources was never on the table. Brekhus felt that this was a very divisive and unreasonable item given the contractual agreement, and that she felt that this was setting a bad precedent to continue pulling money when we like it and when there was a benefit, and when we did not, then we were going to say, everyone relies on the JPA terms.

Colbert commented that a lot had been said and that looking forward, a serious question about the JPA's operation, and if it was workable enough in the future. Colbert recognized the numbers and what the JPA says, but felt it was hard not to recognize the humanity of the Firefighters, the challenges, and sacrifices they make on our behalf, and when Colbert looks at it, he sees actual real lives at stake that have worked to benefit our communities, and he understands the power of the agreement, and that decisions were made in the past, and at this point the question was whether or not the JPA was truly sustainable moving forward for all members of our community.

Finn commented that when Sleepy Hollow joined the JPA in 2010, a recital was added that said, "it is the organizing principle of this JPA to decide everything by consensus whenever and whatever possible," and that in his 13 years on the Board, he could not recall a single no vote by anyone or by two members from a single agency because everything was consensus driven, and the aspiration was to keep it that way. Finn would like to know why Ross voted no, Kuhl framed the argument in political terms, you cannot justify to a constituent, specially with the public

safety election coming up, Brekhus framed it in legal terms, she says the contract says what it says. Finn would like some clarity and to know which one it was, or was it both. Is Ross saying that for Ross to contribute would violate the contract, are you saying it is a gift of public funds to other Towns.

Brekhus responded that it was all the things discussed. Brekhus agreed that the JPA said that they had the authority, but did not think it was appropriate for Ross Council members to violate the JPA terms they agreed to, and Brekhus and Kuhl to just decide to give almost \$200k that Ross was not obligated to. Brekhus believed that the repairs were needed, and that it was incumbent of the three entities that were contractually obligated to maintain them, to repair them. When looking at the humanity of it, Brekhus absolutely thinks that the repairs are needed, but when the three additional bodies come on board. Brekhus was just taking the position consistent with the JPA which is a contract, and Ross is not obligated to pay for the repairs, and if the reserve fund should be at 10%, and we are going to be at 13%, then the Towns should spend less, and Brekhus did not agree with the dividend comment. The Towns should reduce the amount they contribute if there are sufficient reserves, and there was no point in Ross having money sitting in a Fire account when we do not need it there. Brekhus had some concerns with the use of reserves and option 2, but would be okay with option 2, if it is within appropriate reserves, but Brekhus is not okay with option 1 and contributing.

Finn asked if Brekhus was vetoing option 1, which she could do so. Brekhus responded that she was voting against it, so it would not be unanimous. Finn and Brekhus discussed how many times the Board had had a non-unanimous decision. Finn commented if Ross was not happy with the JPA, perhaps the Board should consider changing the JPA, disband it and invite anyone who would like to join, and preserve the tradition of consensus, and if not, Ross could withdraw if they were not happy, and see if they could do better somewhere else.

Cutrano asked for clarification as he was confused as to why the sta18 closure was brought up. Cutrano provided a chain of events, (1) deferred maintenance on sta18 kept going on; (2) it was too expensive to repair, (3) Ross did not want to run a measure to raise money to repair it; (4) this Board decided that it was too expensive and was not meeting the needs, and the station should be closed; and (5) due to the closure, staff would have to go elsewhere, and now the other JPA members have to restructure their facilities to absorb the staff. Cutrano asked if that is how the Board got to tonight's discussion. Brekhus responded that Cutrano was missing a key point which was that the Board has been trying to figure out a way to get three-person engine, and when Ross began discussions, the other JPA members were very excited and encouraging of that option because they wanted to get to a three people engine. Brekhus added that it was never discussed that at some point the other JPA members would be asking for contributions and that it should be a JPA expense. Cutrano appreciated the language staff put on the report regarding the 3% requirements, and asked if at 3% or under would require a vote from the full Board. Chief Mahoney said no.

Burdo commented that Brekhus made a reasonable point when she asked why the other JPA members did not help Ross with the closure of sta18. Burdo added that as described by Cutrano, the reason why the other stations needed changes was due to the impacts from the closure of sta18, and that to Burdo's knowledge, based on discussions with Town Manager, former

Executive Officer, Fire personnel, and colleagues, for years, Ross deferred station maintenance which led to the station closure discussion. Burdo added that the other Towns were also trying to figure out their own station repairs just like Ross was, but the other Towns were making the repairs, and Ross was not, and to say that by closing station we would get to three-person engines, we were going to get there anyway. So Burdo did not see it as they closed station to get to a three-person engine. Burdo did not like option 2, and asked what would it look like if the funds were under 3%, and take a series of votes over a period, was it possible. Hellman said that she was also going to ask Staff to explore that option. Brekhuis responded that it would run around the terms in the contract, and she would have to bring it to Ross to see if it was appropriate, if they have terms in the contract that they agreed to, and then the Board did not like them, and they run in increments. Brekhuis believed that doing the 3% increments would be illegal and would violate the spirit of the agreement.

Hellman asked Ross' Council members if their constituents and Council knew about tonight's discussion topic, and if they knew how Brekhuis and Kuhl intended to vote tonight. Brekhuis responded that at their last meeting they brought it up and that they wanted to agenda it at some point in time, but they had not had any type of vote on it.

Kuhl said that although he did not know if he can live up to it, but to reach some compromise, and the 3% might be a compromise, if the Ross had an understanding that that the other JPA members would not do this every month until they get to 10%. Shortall commented that the 3% would not close to the amount needed, and that everyone would agree that moving 3% was not a problem and it was not a contract violation, the Board could decide to allocate 3% this fiscal year, and immediately in the next fiscal year move another 3% and it was not a contract violation. Brekhuis responded that she would strongly disagree with it because the contract provided that each agency will pay for its own station, and did not believe the Board could just say 3% but we are going to put it towards the station repairs. Hellman responded that she did not agree that Ross was entitled to \$186k.

RVFD Board General Counsel Davin Lim explained that they had not done any research regarding the 3% funds allocation, but that based on the fact that Lim looked at the matter in preparation for this meeting, the only requirement was that anything going over certain percentage of the budget would require unanimous approval, so if Staff or the Board wanted to lower the amount, Lim could not think of anything that would violate the contract, but would like to do more research on the matter. Lim also provided some procedural matters regarding the reconsideration of item 8 that had already been voted on and heard comments. Hellman and Burdo asked for clarification about the motion to reconsider the item, and Lim provided the process.

Johnson asked for clarification regarding the renovations as she was confused because the Board was saying the renovations were to accommodate the three-person, but Staff told her something else. Chief Weber explained that because one area was being worked on, to be cost effective, all the needed repairs and renovations were being considered and he also added that each agency was still committed to funding the remodels, and the funds being requested today, were secondary to the architects looking at drawings and developing plans. Chief Weber wanted to make it clear that that the facilities and the commitment to station 19 project were not included and

should not be included in these discussions, as this item was really do add some additional funding to enhance the projects that were planned.

Cutrano added that at the last Board meeting it was very compelling for him that if the JPA member agencies were bringing money to do some of the repairs, and then the Fire personnel was also saying, in addition to the work that you are doing, we have been out there fighting these fires, and we have some extra money in the reserves, why do not we invest it in our department and add a little bit more money. Cutrano did not understand why the additional contribution of money from the reserves was such a problem, or was it not sellable for Ross. Kuhl responded that it was not how people in Ross would see it when it was explained to them, but believed the Board had to work in some sort of compromise. Finn agreed that the Board needed to continue working on it, and retracted his comments that might have been perceived as a threat, as he was all about continuing to work on it. Finn asked if anyone would consider a subcommittee to work on this.

Shortall added that before a subcommittee is discuss, he did not hear that there was room for compromise, Ross position was that it was a violation of the contract, and would have trouble selling the 3%. Shortall still believed it was a concern because he did not think this will be the last issue where it would be difficult sledding with Ross, so it was a good time to think about whether the JPA really worked for Ross. Brekhus mentioned again why she did not agree with it, and corrected Hellman and said that Ross had put money into their properties to maintain them. Hellman responded that in her opinion, sta18 did not reflect that it was in the 4th wealthiest community in the Nation. Brekhus responded that Hellman's comments were unhelpful and it was getting to the point where Ross' City Attorney said this vote had already occurred and we had a couple of options, and did not know what was being helped with the discussion. Hellman responded that she did not understand Brekhus's reluctance to take care of the men and women who save the lives of our community on the daily basis.

Cutrano asked if he could make a motion to reconsidered and Burdo second it.

**M/S Cutrano/Burdo – roll call vote, seven ayes: Colbert, Burdo, Finn, Shortall, Cutrano, Kuhl, Hellman; one no: Brekhus.**

Cutrano asked how distributing the 3% over multiple fiscal years would affect the construction or development. Chief Mahoney responded that it would depend on the project, but that the Department was hoping to start with sta21 in January 1, 2024, and it was important to know the available budget for any changes needed based on the funds. Cutrano and Hellman asked about sta19 and sta21, and Chief Mahoney and Fairfax and San Anselmo Town Manager provided an update.

Colbert asked if the Board should give direction to Staff and if so, what it would be. Chief Weber provided the different questions raised today. The Board discuss what the direction to Staff would be, and how to possibly distribute the 3% if approved. Chief Weber also recommended to perhaps remove Ross' \$186k contribution, and only moving \$614k to move forward with sta20, and sta21. Brekhus asked if the \$186k did not go to Ross, did it stay on the reserves, and Chief Weber said yes, that is what is being proposed. Brekhus said that it was a no for her, and option 2

was fair and reasonable. Finn provided some other options such as explore the 3% options, and to work with Counsel regarding the unanimity requirement. Brekhus did not support Finn's recommendation and provided the reasons why.

Burdo asked Brekhus if Counsel came back and said the 3% was doable, would she still vote no, or would she change her vote. Brekhus said that she would still vote no, and added that although she was not the Counsel for the RVFD Board, she was an attorney and represented special districts, and she had reviewed the JPA and thought it would be subject to legal challenge, and would be a violation of the spirit of agreement. The Board discussed options to move forward, and asked for Lim to provide clarification. Lim explained the tasks they were asked to cover. Lim also added that he did not represent individual Board members or individual agencies, he represents all member agencies working collectively as a JPA, and he was embarrassed and uncomfortable, but he has heard within the last five minutes a Board member say that if this board is going to consider taking action to do a runaround under the 3% rule that it could potentially open this Board to litigation. Lim explained that normally when the Board gets a threat of litigation, Counsel's advise is to take any advice in closed session to weight the risks of potential litigation, the Board did not have to, but they had the right to.

Johnson asked about option 2 and the option to have the \$186k be used as future credit for the 27% Ross must cover for sta19 renovation. Johnson believes Ross' Council would put it in their savings for their new projects, and idea would be for consideration that Ross takes the money and makes a commitment to give it to San Anselmo as a credit for Ross' obligation. The Board and Town Managers discussed Johnson's suggestion. Hellman would not support this option.

Lim commented that the Board had again a threat of litigation, and reminded the Board of their right to discuss it in closed session. Hellman asked how the closed session would look like since the threat is coming from two Board members. Lim explained that the closed session would only include the Board members who have not made the threat of litigation. Brekhus commented that saying something is not legal is not the same as saying something is a threat of litigation. Finn suggested again the creation of a subcommittee. The Board again discussed Ross' position.

Chief Weber summarized the direction to Staff: (1) develop and work with our legal Counsel on a 2.99% in one fiscal year, 2.99% in a subsequent fiscal year; and (2) call for a special meeting of this board before the end of the month, so action could be taken.

## 9. Adjourn

The next meeting is scheduled for August 9, 2023, at San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via Zoom.

Respectfully submitted,

s/Mariana Gonzalez

Temporary Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the Special Meeting of July 19, 2023

TO: Ross Valley Fire Department Board of Directors

FROM: Dan Mahoney, Interim Fire Chief

SUBJECT: Approve Resolution 23-13 A Resolution Approving Salaries for all Ross Valley Fire Department employees for the 2023-2024 fiscal year

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**RECOMMENDATION**

That the Board of Directors approves resolution 23-13 adopting a Publicly Available Pay Schedule in accordance with California Public Employees Retirement System (CalPERS) regulations.

**BACKGROUND AND DISCUSSION**

In 2011, CalPERS pursuant to Government Code Sections 20630, 20636, and 20636.1 adopted regulations setting forth the required elements necessary to meet the definition of a publicly available pay schedule. The required elements are as follows:

- (1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- (2) Identifies the position title for every employee position;
- (3) Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- (4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- (5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- (6) Indicates an effective date and date of any revisions;
- (7) Is retained by the employer and available for public inspection for not less than five years; and
- (8) Does not reference another document in lieu of disclosing the pay rate.

**FISCAL IMPACT:**

There is no fiscal impact associated with publishing the attached document on the Fire Department's website.

**Encl.:** Resolution No. 23-13, A Resolution Approving Salaries for all Ross Valley Fire Department employees for the 2023-2024 fiscal year. – **Attachment #1**

**ROSS VALLEY FIRE DEPARTMENT**

**RESOLUTION NO. 23-13**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSS VALLEY FIRE DEPARTMENT APPROVING A PUBLICLY AVAILABLE PAY SCHEDULE**

**WHEREAS**, the governing body of the Ross Valley Fire Department has the authority to implement Government Code Section 20636 (b) (1); and

**WHEREAS**, the governing body of the Ross Valley Fire Department has adopted salary schedules for all Department positions; and

**WHEREAS**, one of the requirements for Government Code Section 20636 (b) (1) is the adoption by the governing body of the Ross Valley Fire Department of a Publicly Available Pay Schedule; and

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Ross Valley Fire Department adopts the following Publicly Available Pay Schedule for the 2023-2024 fiscal year.

SALARY SCHEDULE - July 1, 2023  
Monthly Salaries

<b>Classification Title</b>	<b>Low</b>	<b>High</b>
Administrative Assistant	6,851.00	8,328.00
Battalion Chief	14,402.93	16,003.26
Fire Captain	9,984.16	12,135.80
Firefighter/Engineer	8,587.49	10,438.15
Sr. Fire Inspector	10,678.00	11,212.00
Fire Inspector	9,221.00	10,170.00
Emergency Preparedness Coord.	5,903.00	6,199.00
Wildfire Mitigation Specialist – Defensible Space Lead II	7,128.00	8,625.00
Wildfire Mitigation Specialist – Defensible Space Lead I (hourly pay)	38.94	44.35
RVFD Executive Officer		300
RVFD Board of Directors		100

NOTES:

1. Executive Officer and Board of Directors receive a stipend for each meeting attended.



I hereby certify that the foregoing resolution 23-13 was passed and adopted by the Ross Valley Fire Board on July 19, 2023, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Stephanie Hellman, President

Attest:

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Mariana Gonzalez, Temporary Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the Special Meeting of July 19, 2023

To: Ross Valley Fire Board

From: Dan Mahoney, Interim Fire Chief

Subject: Approve Resolution 23-14 Extending the Limited Term (two-year) for the Emergency Preparedness Coordinator for Two Additional Years, and Amending the Salary for FY24-25

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**RECOMMENDATION:**

Staff recommends that the Board approves Resolution 23-14 extending the limited term (two-year) for the Emergency Preparedness Coordinator for two additional years from September 9, 2023, to September 9, 2025, and amending the salary for FY24-25 to include the 3% Cost of Living Adjustment (COLA) for Fiscal year 24-25

**BACKGROUND:**

On February 10, 2021, The RVFD Board of Directors approved Resolution 21-02, establishing a two-year fixed-term Emergency Preparedness position that did not include health benefits. As a result, Staff and the Management team reviewed the salary, benefits, job specifications, and terms and conditions for the Emergency Preparedness Position and came to the consensus to add health benefits to the position. On September 8, 2021, RVFD Board of Directors adopted resolution 21-11 amending and restating the position and compensation package for the Emergency Coordinator. However, resolution 21-11 is set to expire on September 8, 2023.

**DISCUSSION:**

Over the last two years this position has improved emergency preparedness in the greater Ross Valley area, working closely with the Wildfire Mitigation Specialist- D-space Lead, elected officials, the Fire Chief, the Office of Emergency Management, and other coordinators throughout Marin County.

Within the last two years, this position has focused on increased emergency preparedness and resiliency throughout the Ross Valley. Examples of this are: (a) prepare residents for wildfire, (b) Support existing and creation of new Firewise communities, (c) Re-energizing the Get Ready/Community Emergency Response Teams (CERT) Programs, (d) develop and support neighborhood response groups, and (e) provide leadership and coordination with local agency disaster councils and/or emergency preparedness committees. The overall goal is to increase resident resiliency, focusing on self-sufficiency for the first 72 hours post-disaster.

The Ross Valley Fire Department will continue to host the two-year limited-term position on behalf of member agencies. The responsibility of the Department will include providing office space, daily oversight, and general employment requirements. Further, the Ross Valley Fire Department will work closely with the Towns and District on work plans and projects for this position.

**FISCAL IMPACT:**

The annual salary is \$70,836 - \$74,384 - \$68,772 plus up to \$29,1958 in retirement and benefits. This position will continue to be fully funded by the Marin Wildfire Prevention Authority (MWPA) local funding through the Towns (Ross, San Anselmo, and Fairfax) and Sleepy Hollow Fire District. The Towns and District's cost allocation will continue to be based on agreed-upon percentages:

San Anselmo: 45%

Fairfax: 32.5%

Ross: 11.25%

Sleepy Hollow Fire District: 11.25%

**Encl.:** Resolution 23-14 Emergency Preparedness Coordinator Position – **Attachment #1**

**ROSS VALLEY FIRE DEPARTMENT**

**RESOLUTION 23-14**

**A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT EXTENDING THE LIMITED TERM (TWO-YEAR) FOR THE EMERGENCY PREPAREDNESS COORDINATOR FOR TWO ADDITIONAL YEARS, AND AMENDING THE SALARY FOR FY 24-25**

**WHEREAS**, Ross Valley Fire adopted Resolution 21-11 on September 8, 2021, amending, and restating the limited term (two-year) position of Emergency Preparedness Coordinator as a non-safety position within the Department; and

**WHEREAS**, the limited term (two-year) position of the Emergency Preparedness Coordinator position expires on September 8, 2023; and

**WHEREAS**, Ross Valley Fire wishes to extend the limited term (two-year) position of the Emergency Preparedness Coordinator position for two additional years; and

**WHEREAS**, the Emergency Preparedness Coordinator position is exempt from the Fair Labor Standards Act (“FLSA”). Any overtime is contractual and not an obligation under the FLSA; and

**WHEREAS**, the overtime rate shall be one and a half (1.5) times the hourly rate of the Emergency Preparedness Coordinator position and shall be approved by the Fire Chief or designee; and

**WHEREAS**, the duties, responsibilities, and compensation of the Emergency Preparedness Coordinator position shall continue to be as established in Resolutions 21-11 and 22-19; and

**WHEREAS**, Emergency Preparedness Coordinator position shall continue to be funded by the Marin Wildfire Prevention Authority (MWPA); and

**WHEREAS**, Resolution 23-14 amends the Emergency Preparedness Coordinator salary to include the annual 3% salary increase per the Cost-of-Living Adjustment (COLA) for FY24-25; and

**NOW THEREFORE BE IT RESOLVED**, that the Ross Valley Fire Board of Directors hereby extends the limited term (two-year) position of the Emergency Preparedness Coordinator for two additional years; and

**BE IT FURTHER RESOLVED** that the Ross Valley Fire Department adopts the following terms and conditions, and the salary and benefits for the Emergency Preparedness Coordinator effective September 9, 2023:

**Emergency Preparedness Coordinator**

	<b>Step A</b>	<b>Step B</b>
July 1, 2023	5,903	6,199
July 1, 2024	6,080	6,385

Step placement and advancement shall be in accordance with the provisions of Section 11 of Authority’s Civil Service Rules and Regulations.

**Salary Adjustments:** The Fire Board will review the Emergency Preparedness Coordinator’s compensation annually.

**Retirement:** PERS Section 21354.5, 2.7 @55 for Miscellaneous “Classic” Members Employee pays 8% of the 8% employee contribution “New Members” as defined by CalPERS, shall be subject to all provisions of the Public Employees’ Pension Reform Act, PEPRA. PERS Section 7522.20, 2% @62 for PEPRA “New Members” Employee pays 6.75% of the 6.75% employee contribution

**Vacation Leave Schedule:** 10 days

**Holidays:** 13 Days off per year: New Year’s Day; Martin Luther King, Jr. Day; Lincoln’s Birthday; Washington’s Birthday; Memorial Day; Independence Day; Labor Day; Admission Day; Veterans’ Day; Thanksgiving Day; Friday after Thanksgiving Day; December 24, 1/2 day; Christmas Day; December 31, 1/2 day. In addition to the above, any other single day appointed by the President of the United States or the Governor of California and observed by the Authority as a public fast, Thanksgiving, or holiday.

**Sick Leave:** 3 days per year, capped at 6 days.

**Cafeteria Plan:** The amount of the cafeteria plan shall be an amount equal to the full single cost of Kaiser (PERS Kaiser Bay Area Plan), which at this time is \$913.74 per month. Any unused amount can be applied toward other benefits, including dental, life, and disability.

I do hereby certify that the above Resolution 23-14 is a true and correct copy as passed by the Ross Valley Fire Board on July 19, 2023, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Stephanie Hellman, President

Attest:

---

Mariana Gonzalez, Temporary Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the Special Meeting of July 19, 2023

TO: Ross Valley Fire Board

FROM: Dan Mahoney, Interim Fire Chief

SUBJECT: Approve Resolution OES-FPD-130: A Designation of Applicant’s Agent Resolution for Non-State Agencies to Receive Federal Financial Assistance for Any Existing or Future Grant Programs with CalOES

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**RECOMMENDATION**

That the Board approves resolution OES-FPD-130, as a universal resolution for up to three (3) years designating and authorizing the Fire Chief, or Battalion Chief, or Administrative Assistant to apply and file for federal financial assistance for any existing or future grant program with the California Governor’s Office of Emergency Services (CalOES).

**BACKGROUND & DISCUSSION:**

The mission of the Federal Emergency Management Agency’s (FEMA’s) Public Assistance (PA) Program is to provide assistance to State, local, Territorial, or Tribal, and local (SLTT) governments, and certain types of private nonprofit (PNP) organizations so that communities can quickly respond to and recover from major disasters or emergencies declared by the President. Through the PA Program, FEMA provides supplemental Federal grant assistance for debris removal, emergency protective measures, and the restoration of disaster-damaged, publicly owned facilities and specific facilities of certain PNP organizations. The PA Program also encourages protection of these damaged facilities from future incidents by providing assistance for hazard mitigation measures. FEMA provides this assistance based on authority in statutes, executive orders (EOs), regulations, and policies.

An atmospheric river struck the state of California starting on December 27, 2022, unleashing torrential rains, and setting off catastrophic landslides and mudslides. On January 4, 5, and 8, 2023 the Department took a proactive approach and hired additional overtime firefighters to staff reserve apparatus to supplement the regular on duty crews while responding to the high volume of calls due to storm activity. The additional staffing responded to power lines down, tree issues (blocking roads, into homes), mud slides, flooding issues (home and road), medical aid calls, and fire alarm activations.

On January 14, 2023, President Biden declared a “major disaster” declaration. The Department submitted an application seeking federal funding to cover the overtime cost for additional staffing.

On June 6, 2023, the Department was awarded a \$28,316.72 grant from CalOES which serves as a reimbursement to the overtime costs (includes personnel costs, administrative fee and equipment use). The funds will not be distributed until after the Department designates Agents as stated in the resolution.

**FISCAL IMPACT:**

There is no associated fiscal impact with this item. If approved, the Department would receive a \$28,316.72 grant from CalOES.

**Encl.:** Resolution OES-FPD-130– **Attachment #1**





Cal OES ID No: \_\_\_\_\_

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE \_\_\_\_\_ OF THE \_\_\_\_\_  
 (Governing Body) (Name of Applicant)

THAT \_\_\_\_\_, OR  
 (Title of Authorized Agent)

\_\_\_\_\_, OR  
 (Title of Authorized Agent)

\_\_\_\_\_  
 (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the \_\_\_\_\_,  
 (Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM)**, under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the \_\_\_\_\_, a public entity established under the  
 (Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



**Please check the appropriate box below**

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): \_\_\_\_\_

Passed and approved this \_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
 (Name and Title of Governing Body Representative)

\_\_\_\_\_  
 (Name and Title of Governing Body Representative)

\_\_\_\_\_  
 (Name and Title of Governing Body Representative)

**CERTIFICATION**

I, \_\_\_\_\_, duly appointed and \_\_\_\_\_ of  
 (Name) (Title)

\_\_\_\_\_, do hereby certify that the above is a true and  
 (Name of Applicant)

correct copy of a resolution passed and approved by the \_\_\_\_\_  
 (Governing Body)

of the \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.  
 (Name of Applicant)

\_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Title)



**Cal OES Form 130 Instructions**

**A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.**

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

**Resolution Section:**

**Governing Body:** This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

**Name of Applicant:** The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

**Authorized Agent:** These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.



**Checking Universal or Disaster-Specific Box:** A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

**Governing Body Representative:** These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

**Certification Section:**

**Name and Title:** This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the Special Meeting of July 19, 2023

To: Board of Directors  
From: Dan Mahoney, Interim Fire Chief  
Subject: Authorize Use of Undesignated Reserves

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**RECOMMENDATION:**

Staff recommends that the Board approve one-time use of undesignated reserves. Staff recommends the Board review the options provided.

**BACKGROUND:**

Station 19 (built in 1976), Station 20 (built in 1960), and Station 21 (built in the early 1970's) were designed and built utilizing the shared living space concept that include shared dormitory and bathing areas. Through the years temporary accommodations have been made to address privacy needs of personnel.

The closure of Station 18 will bring additional personnel to two of the fire stations. As part of the Station 18 closure discussions, the Fire Board also expressed a commitment to increasing future staffing to 3-person engine companies to include all three stations serving the RVFD (See Attachments). Contemporary fire stations need to meet the current and future accommodations for a diverse workforce, including gender neutral sleeping and bathrooms facilities.

At the May 2023 Fire Board meeting, staff presented information and a recommendation for the "Use of reserves for partial funding of Capital Outlay at three Ross Valley Fire Stations". The Board held discussions relating to staff's presentation and recommendation. Staff was asked about the Board's legal authority to use undesignated reserve funds for proposed station projects based on the JPA Section 9.2a. Staff suggested "tabling" the item to discuss this question with legal counsel, and return back to the Board in June with information on the Board's decision-making powers.

The item was brought back for discussion at the June 2023 Fire Board meeting. After consulting with legal counsel, staff communicated legal counsel's position on this matter. Staff presented options for reallocation of the funding from undesignated reserves for these projects. A motion was made for one of the two options to "Approve the one-time use of \$800,000 from undesignated reserves to partially fund San Anselmo Station 19, San Anselmo Station 20, and Fairfax Station 21 remodel projects. One-time proposed funding amounts of \$200,000 for Station 19, \$300,000 for Station 20 and \$300,000 for Station 21, totaling \$800,000, shall be considered for approval".

A unanimous vote was needed to pass this motion per JPA section 2.3 (d)(i). The motion did not pass due to multiple board members voting “no” on the motion.

After further discussions, staff was asked to return to the next board meeting and present an option that would not require a unanimous vote and suggested the option should include utilizing funds not in excess of 3% of the current FY operating budget.

## **DISCUSSION:**

Both Fairfax and San Anselmo are taking a proactive approach to maximize the lifespan of their fire stations by making changes to accommodate operational needs of additional personnel, taking into consideration the modern-day contemporary fire station concept mentioned above.

Both Towns have been engaged with architectural firms related to improvements. In both cases, cost estimates are exceeding funding the Towns have committed to the projects. These additional costs are related to necessary scope beyond adding a single person on each shift and focus on improvements to conditions that will ensure long term sustainability of housing emergency services personnel in improved living conditions. The following proposed projects are:

**Station 19** - Proposed project to include: provide separate dormitory rooms for on duty personnel, create an additional bathroom that includes a toilet and shower, remodel existing upstairs bathroom. This project would remain in the existing footprint of the building. Estimated costs start at \$200,000.

**Station 20** - Proposed project to include: provide separate dormitory rooms for on duty personnel, create separate bathrooms that include a toilet and shower, kitchen remodel, relocation of exercise room from apparatus bay to interior space. This project may or may not remain in the existing footprint of the building depending on funding. Estimated costs are \$1.3M to \$2M.

**Station 21** - Proposed project to include: separate dormitory rooms for on duty personnel, additional bathroom that includes a toilet and shower, kitchen remodel and relocation due to new layout. This project will remain in the existing footprint of the building. Estimated costs are \$650,000.

RVFD reserves have experienced a steady increase over the last 5 years in part by RVFD’s “California Fire Assistance Agreement ” (Out of County) deployments. In FY 16/17 the fund balance totaled \$763,141. Five years later in FY 22/23 the fund balance has grown to \$2,726,619. Approximately \$1,055,245 (after salary reimbursement) of this fund balance increase is directly related to the out of county deployments.

Staff recommends using reserves which are currently above the reserve policy of 10%.

The following options may be considered by the Board:

**Option 1**

Approve one time use of \$1,372,839 from undesignated reserves to be placed back into the FY 23/24 budget. Each member's "percentage shares" would be deducted from the \$1,372,839 thus reducing the overall cost per year for that member in FY 23/24.

This option would require a unanimous vote

Spending Limitation: **Funds can be used with no limitations**

<u>Town</u>	<u>Member Share</u>	<u>Reduced cost/funds for each member</u>
Ross	23.37%	\$320,833
San Anselmo	40.53%	\$556,412
Sleepy Hollow	12.8%	\$175,723
Fairfax	23.3%	\$319,871

**Option 2**

Same as Option 1 with the exception of replacing the "Spending Limitation" with: **Funds must be used for Station 19, Station 20 and Station 21 remodel projects or anticipated additional firefighter staffing.**

**Option 3**

Staff was given direction at the June 2023 Fire Board meeting to bring back an option utilizing undesignated reserves that would not exceed 3% of the operating budget, therefore not requiring a unanimous vote per JPA Section 2.3 (d)(i).

Approve one time use of \$404,780 (2.99%) from undesignated reserves to partially fund San Anselmo Station 19, San Anselmo Station 20, and Fairfax Station 21 remodel projects. One-time proposed funding amounts of \$101,195 for Station 19, \$151,792 for Station 20 and \$151,792 for Station 21 (totaling \$404,780) may be considered for approval.

This option would require one (yes) vote by a director from each member agency. It also requires a minimum of five votes total. Legal counsel recommends this option shall only be used once per fiscal year.

**Option 4**

Form a subcommittee consisting of at least one board member representing the Town of Ross and two other board members representing the remaining member agencies in the JPA.

**FISCAL IMPACT:**

**Option 1** - Fiscal impacts will include one-time use of \$1,372,839 from undesignated reserves to be allocated back into the FY 23/24 budget. Each member's "percentage shares" would be deducted

from the \$1,372,839 thus reducing the overall cost per year for that member in FY 23/24. See table above under “reduced cost for FY 23/24” for member savings. A revised budget reflecting each member's savings will be presented at the next Board meeting. This option would keep the reserve at 10%, in alignment with the Board’s Reserve Policy.

**Option 2** - Same as Option 1

**Option 3** - Fiscal impacts will include one-time use of \$404,780 from undesignated reserves to partially fund San Anselmo Station 19, San Anselmo Station 20, and Fairfax Station 21 remodel projects. One-time proposed funding amounts of \$101,195 for Station 19, \$151,792 for Station 20 and \$151,792 for Station 21 totaling \$404,780. This option would keep the reserve at 17%, in alignment with the Board’s Reserve Policy.

**Option 4** - There is no immediate fiscal impact.

**Encl.:** Item 7d - Minutes January 12, 2022 - **Attachment #1**  
Item 5f - Staff Report, dated January 12, 2022 - **Attachment #2**  
Item 5g - Side Letter, dated January 12, 2022 - **Attachment #3**



## ROSS VALLEY FIRE DEPARTMENT

Minutes of the Ross Valley Fire Board Meeting of January 12, 2022

*Note: These are summary action minutes only. The zoom recording can be accessed by clicking [here](#)*

### 1. 6:30 pm Call to order. Announce action in closed session, if any.

**Board Present:** Hellman, Kuhl, Shortall, Finn, Goddard, Burdo, Greene, Brekhus

**Board absent:**

**Staff present:** Weber, Yeager, Marinelli, Zuba, CPA Ahmed Badawi

**Town Managers Present:** Politzer, Donery, Johnson

### Agenda – January 12, 2022

### 2. Open time for Public Expression: The public is welcome to address the Board on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists and that the need to take action arose following the posting of the agenda.

None

### 3. Board requests for future agenda items, questions, and comments to Staff, staff miscellaneous items.

None.

No public comment concerning this item.

### 4. Chief Report – Verbal Update by Chief Weber

**COVID Impacts with the Current Surge:** Chief Weber reported that the surge is not having a high impact in hospitals or the pre-hospital system, and the Department impacts are tolerable. However, we have one employee out with covid, one working remotely, one out because of a child with covid, and three exposures working on-site with masks. The Staff is 100% vaccinated.

**MWPA:** Chief Weber reported that the core projects for the Greater Ross Valley area from last year were successfully completed. Additionally, the Defensible Space program is expanding, and he will talk more about it further down in the agenda. Finally, Chief Weber mentioned that the MWPA grant program is now open, and we will add some information on our website, but it is on the MWPA website.

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**FIRE Foundry Program:** Chief Weber reported that this program would start on January 31, and they had about 70 applicants; five women and seven men were selected. For this program, a fuel crew will be doing vegetation management work, and it is a “earn to learn” program with a Monday to Thursday work schedule and through a partnership with UC Berkely, College of Marin, and Stanford; they will be in class on Fridays. Additionally, the participants will be housed at a retired firehouse in San Rafael, and food will also be provided.

Dir. Greene asked about the evacuation plan program and its delivery date. Chief Weber provided a summary of the process, and we could have some data in the next 12 months.

Dir. Hellman asked about the MWPA grant application process and who would manage it. Chief Weber provided some estimates and some information about the process, and we will add the MWPA link to the Department’s website for easy access, and it will be shared with the Towns to add to their newsletters.

Dir. Goddard asked for an update about the Emergency Preparedness Coordinator. Chief Weber responded that the scope of work is not changing, and the candidate is completing the onboarding process, and once the candidate starts, he will introduce them to all stakeholders.

Dir. Shortall mentioned that information about grants could be found on the FIRESafe Marin website and the MWPA website. Additionally, he noted that they are working on a webinar that will go over all the grants available for the Marin County area.

No public comment concerning this item.

**5. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.**

M/S Burdo/Brekhus – roll call vote, all ayes.

No public comment concerning this item.

**6. Appoint President and Vice President to the Board for 2022 – Chief Weber**

Dir. Greene, Hellman, and Brekhus thanked Staff for the board packet presentation and the links added to the agenda.

Chief Weber thanked Dir. Greene for his leadership, time, and energy over the last year. Moreover, he mentioned that the two positions rotate between the four JPA members in previous years, and if the previous rotation is followed, then Dir. Kuhl should be appointed president, and a Fairfax member is set to vice-president.

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Dir. Brekhus asked if the Fairfax members had submitted letters of interest. Dir. Hellman responded that she had not discussed it with Dir. Goddard, but she would defer to Goddard, who has more tenure on the Board. Goddard answered that she would be honored to serve as vice-president.

Dir. Greene thanked everyone for their thoughtful and diligent participation throughout this challenging year. Further, he added that it was an honor to serve as the president. Brekhus, Burdo, and Kuhl thanked Greene for his leadership.

M/S Brekhus/Burdo – roll call vote, all ayes.

No public comment concerning this item.

7. **Approve Resolutions 22-02 & 22-03 for the Position and Compensation Package for the Wildfire Mitigation Specialist - Defensible Space Lead I & II**

Chief Weber provided details about the Defensible Space Program, the Defensible Space Lead I & II role, and why the two other limited-term fixed positions are being added (Defensible Space Lead I). MWPA funds all three positions.

Dir. Goddard asked about the jurisdictions. Chief Weber responded provided a list of Fire Departments (Central Marin FD, Kentfield FD, RVFD, and MCFD).

Dir. Burdo added that funding these positions is a priority for MWPA and the voters who voted to create the MWPA.

M/S Greene/Burdo – roll call vote, all ayes.

No public comment concerning this item.

8. **Accept the Annual Audited Basic Financial Statement for the fiscal year ending June 30, 2021, prepared by Badawi & Associates, Certified Public Accountants**

*\*\*For detailed information regarding this item, please refer to the zoom video recording and staff report. \*\**

San Anselmo Finance Director Jeff Zuba thanked his team for their work during the audit, and he summarized the staff report. In addition, Zuba introduced the new audit partner (Badawi & Associates) for FY2020-21.

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CPA Ahmed Badawi summarized the financial statements and their findings. First, Badawi stated that there were no significant audit adjustments, risks, or exposures. They issued an “unmodified opinion,” which means a clean opinion and the best one an agency can get. Second, Badawi compared assets and liabilities over the past three years. Further, the three-year comparison showed that the Department’s ability to operate with no revenue and use the current fund balance is three months. Lastly, Badawi mentioned that they did not have any significant adjustments, and they did not become aware of any instances of fraud or illegal acts.

Dir. Greene thanked Badawi for a detailed and clear presentation. Next, Greene asked about the outflow to pensions and reserves; he would like to know if there is a risk by staying current on the pension liability while going low in reserves. Badawi responded that there is some risk, that if the Department continues to have revenues and excessive expenditures and pensions, more is added to the fund balance building more reserve balance and the revenues stopped. Therefore, the fund balance would be gone pretty quickly.

Dir. Hellman asked about the out-of-county (OES) revenue; she would like to know how the budget is determined and the fires forecast. Chief Weber responded that the balance is not baselined. Instead, we make a mid-year adjustment to account for the additional expenses related to OES such as vehicles, overtime, workers comp, etc., and pay back the deficit.

Dir. Burdo that Yeager and Zuba for their work on the audit.

The Board accepted the report.

No public comment concerning this item.

9. **Review of draft JPA Amendments related to Ross Fire Station, provide direction to Staff**

*\*\*For detailed information regarding this item, please refer to the zoom video recording and staff report. \*\**

Chief Weber said that the JPA amendments presented here are essentially the same as last month, and the Board requested more time to review. He also mentioned that Ross and San Anselmo did a walkthrough at sta19. Also, Chief Weber said that Staff had not received any request for changes or additional questions. Therefore, the Staff asks for direction to start distributing the amendment to the four JPA member agencies for approval for this item. Once the entire group has adopted the changes, they will be ratified.

Dir. Goddard and Hellman asked if all member agencies’ legal counsel had the opportunity to review the documents. Chief Weber responded that all legal counsels had reviewed the documents before last month’s meeting and that the extension was so that all Board members could review it as well. Interim Fairfax Town Manager Adam Politzer added that legal counsel had reviewed it and provided comment.

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Dir. Greene asked Brekhus if she was okay with the draft since she had requested additional time to review it. Brekhus responded that she was.

No action other than providing direction is needed from the Board.

M/S Greene/Burdo – roll call vote, all ayes

No public comment concerning this item.

After the motion, Goddard asked about the council voting process. Chief Weber responded that it is based on the voting procedures for each member agency council.

**10. Receive Report on Opening of the FEMA Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program Application due February 4, 2022, Direct Staff as Appropriate**

Chief Weber said that the SAFER Grant had been an ongoing discussion and the dateline to apply is February 4, 2022, and he provided a background for the grant. Chief Weber said that if the Board decided to apply and it was awarded, then the Board, before accepting it, would have to discuss ways to continue funding the positions after the grant funds are finished.

Dir. Kuhl asked if we could withdraw the application if, at some point, it was decided that additional funding was not doable. Chief Weber responded that we could, which we did last year since there is no harm in rejecting the grant. Additionally, the Staff would discuss with the labor subcommittee and provide financial data to the Board for further analysis.

Dir. Burdo asked what surrounding agencies had applied and were granted the funds. Chief Weber provided names of the ones he knew of, and MCFD was one of them. Burdo agreed with Kuhl about applying and asked if we had reached out to the FEMA office to find out why we were not awarded the grant. Chief Weber responded that we had not but would gladly do it should the Board directed Staff.

Dir. Hellman asked about the response time after the grant is awarded and if the grants are recurring. Chief Weber responded that we have 30 days to respond and that the SAFER grant has been around for at least ten years. Hellman mentioned that if we were to apply, the Board would have about five to six months to plan. Chief Weber responded that the timeline was correct, but the FEMA response time is never the same, so the dates are estimates.

Dir. Goddard supports applying but asked if there is some available funding to hire temporary hires.

Dir. Green asked the Board if they agree to aggressively look at and examine what they would do to fund the positions after the grant is finished, assuming the grant is awarded.

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Dir. Brekhus said that each agency needs to analyze its funding and its capacity to provide future funding responsibly. Brekhus and Burdo agreed with Greene about making this a priority.

Dir. Goddard, Hellman, and Brekhus asked for a financial analysis to take back to their respective council. Chief Weber responded that the analysis would be provided to the labor-management subcommittee to return to their council.

M/S Greene/Goddard– roll call vote, all ayes

Chief Weber asked President Kuhl to think about who he would like to appoint to the labor-management subcommittee; it was decided to make it Brown Act compliant, requiring one member from each agency.

Dir. Hellman announced that the Town of Fairfax had hired their new Town Manager; her name is Heather Abrams, and she will start on March 1.

## 11. **Adjourn**

The next meeting is scheduled for February 9, via zoom video conferencing.

Respectfully submitted,

s/Mariana Gonzalez  
Administrative Assistant

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**Ross Valley Fire Department Board of Directors  
STAFF REPORT**

For the meeting of January 12, 2022

To: Ross Valley Fire Board

From: Jason Weber, Fire Chief

Subject: Ratification of Side Letter of Agreement between the Ross Valley Fire Department and the Ross Valley Firefighters Association related to the Ross Fire Station closure impacts

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**RECOMMENDATION**

That the Board ratifies the attached Side Letter of Agreement with the Ross Valley Firefighters Association, IAFF Local 1775.

**BACKGROUND/DISCUSSION**

At your November 10, 2021 Fire Board meeting, your Board directed staff to draft a side letter of agreement with the Ross Valley Firefighters covering the associated labor impacts of the Ross Fire Station Decision.

The Executive team (Managers, Fire Chief, Deputy Chief, Deputy Director) under the direction of the Fire Board, have been meeting with the representatives of the Ross Valley Firefighters Association to reach an agreement related to the six assigned personnel moving West, the conversion of the third engine to a Firefighter Paramedic Position through attrition, and the quarterly labor-management subcommittee meetings to discuss staffing and associated fiscal impacts.

**FISCAL IMPACT:**

Fiscal impacts associated with the Ross Fire Station have been outlined in the amendments to the JPA. There is no fiscal impact related to ratification of this side letter.

**Attachments:** Side Letter with the Ross Valley Firefighters – Attachment #1

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**SIDE LETTER**

**STAFFING / DEPLOYMENT  
BETWEEN**

**ROSS VALLEY FIRE DEPARTMENT  
AND  
ROSS VALLEY FIREFIGHTERS' ASSOCIATION LOCAL 1775**

The Ross Valley Fire Department (hereinafter Department) and the Ross Valley Firefighters' Association (hereinafter Association) have mutually agreed to the following:

- Upon the closure of Fire Station 18 located in Ross, California, scheduled for July 1, 2025, the six assigned personnel (three Fire Captains and three Firefighter Engineers) shall be moved West to increase staffing from two to three personnel at Fire Stations 19 and 21;
- The parties further agree the third person on each engine will be converted to a Firefighter Paramedic Position through attrition.
- Nothing in this letter agreement shall affect the minimum number of personnel required for daily staffing under the parties' MOU.
- The parties agree that the labor-management sub-committee will meet at minimum quarterly, beginning the first quarter of 2022, with the goal of determining how to also increase the staffing to three personnel at Fire Station 20 in Sleepy Hollow. This sub-committee will include at least one Association member representing labor, a Board member from each member agency, and the management committee.

If the foregoing is in accordance with your understanding, please sign below:

For the Department

For the Association

Date: 24 Feb 22

Date: 01/10/2022

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Attachment #1  
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